



## **HALES CORNERS LIBRARY**

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

### **HALES CORNERS LIBRARY BOARD OF TRUSTEES Thursday, May 23, 2019 – 6:30 PM Meeting Notice / Agenda**

Notice is hereby given that the Library Board will meet at the above date and time, at the W. Ben Hunt Center (5885 S. 116<sup>th</sup> Street).

#### **1.0 ROLL CALL**

#### **2.0 GENERAL COMMUNICATION**

- 2.1 Thank you note from former staff member Kathy Licau
- 2.2 Correspondence from Maria Meyers, Paralegal, Milwaukee Co. District Attorney's Office, on leftover children's and young adult books from library book sale

#### **3.0 COMMITTEE & LIAISON REPORTS**

- 3.1 Library Building Program: Study Committee
  - 3.1.1 Architectural and engineering study – funding plan: report
- 3.2 Building & Grounds Committee
- 3.3 Finance & Personnel Committee
- 3.4 Friends of the Library Liaison
- 3.5 Legislative Liaison
- 3.6 Whitnall School District Liaison
  - 3.6.1 Family Night (5/10/19)
- 3.7 Village Chamber of Commerce
- 3.8 Village Liaison

#### **4.0 AGENDA ITEMS**

- 4.1 Minutes, April 25, 2019 – ACTION
- 4.2 Library budget report – April 2019 – ACTION
- 4.3 Library Board Fund – April 2019 – ACTION
- 4.4 Library Board Bylaws: change in annual meeting, review proposed revisions – ACTION
- 4.5 Library Building & Grounds Committee: review profile, appoint library trustee – ACTION
- 4.6 Certificates of Deposit: proposal to cash – ACTION
- 4.7 Accessibility
  - 4.7.1 WI Department of Public Instruction – Public Library Board Resources
  - 4.7.2 Suggestions from Hales Corners resident for changes
- 4.8 Projects – update: parking lot signs, landscaping – west hill and south areas, patron letter regarding damaged material
- 4.9 Training for Library Board, library staff, building tenants: Saturday 6/22/19, starting at 8:30 am
- 4.10 Personnel report: update
- 4.11 Summer Reading Programs & Clubs: update

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

4.12 Meetings: Library Directors Advisory Council: did not meet in May, next meeting 6/6/2019, MCFLS Board (5/20/2019)

4.13 Next meeting date: Thursday, June 27, 2019 (4<sup>th</sup> Thursday)

**5.0 ADJOURNMENT**

*Patricia Laughlin* (e-signature)

Patricia Laughlin, Library Director

May 20, 2019

Distribution: Library Board, Library Director, Library staff, Village Administrator, Village Board, Press, MCFLS  
Post: Library Bulletin Board, Village Hall Bulletin Board, Fire Department

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