

Pres. I. Thomson called the meeting to order at 6:30 p.m.

**1.0 ROLL CALL** – Present: Pres. I Thomson, Commissioners: M. Dzick, T. Smyczek, S. Sannes and E. Leonard. Village Board: Liaison R. Brinkmeier, Village President D. Besson and Trustee M. Bennett. Staff present: Chief P. Jaskulski HCFD, Chief E. Cera HCPD, and Deputy Clerk R. Pocquette. Audience (0)

**2.0 APPROVAL OF MINUTES** – May 19, 2020 – Motion (Smyczek, Dzick) to approve as presented; unanimously approved.

**3.0 PUBLIC COMMENT** – None.

**4.0 GENERAL BUSINESS**

**4.1 Chief Reports**

**4.1.1 Police Chief Report for May** – Chief Cera referred commission members to reports in the packet. No questions from the commission.

**4.1.2 Fire Chief Report for May** – Chief Jaskulski states we had a recent jump in calls for service. This jump has us back to the normal amount of calls for this time of year. The department is also in the process of testing two candidates for hiring. No questions from the commission.

**4.2 Action Items**

**4.2.1 Approval of new General Order for a voluntary physical fitness improvement and testing program** – The commission discussed and reviewed documents provided by Chief Cera. Motion (Smyczek, Leonard) to approve the general order for a voluntary physical fitness improvement and testing program; unanimously approved.

**4.2.2 Authorization to begin an active recruitment process for the position of Police Officer** – Chief Cera states he would like to begin recruitment for the one open position of Police Officer. We do not have any current candidates from past recruitments or promotion. The commission discussed possible recruitment options such as referrals, candidates from out of state, or using the online platform the fire department uses to find candidates. Chief Jaskulski indicated the online program he uses is currently only for fire departments. Discussion took place on ways to attract candidates with experience such as a higher start pay dependent on years of service and additional insurance benefits. The commission asked when Chief Cera would like to start a new officer and if he foresees anyone leaving before that time. Chief Cera states he would like to have someone hired by January 1<sup>st</sup>, 2021. He is aware of the possibility one officer may be leaving between now and the start of next year. Motion (Sannes, Leonard) to approve the Police Department beginning active recruitment for the position of Police Officer with a January 1<sup>st</sup>, 2021 start date.

**4.2.3 Discussion and recommendation regarding ambulance replacement program** – Chief Jaskulski states the condition of one of our two ambulances is deteriorating quickly. Ambulance 72 is continuously in need of repairs and, in turn, out of service. In an eight day time frame our fire department was unable to respond to eleven calls for service due to the ambulance being out of service for repair. This leads to slower response times because we have to call for mutual aid from another neighboring department, loss of revenue for ambulance transports, and creates a rapid increase of hours of use and mileage on the other ambulance. Chief Jaskulski states it will cost approximately \$195,000 for a new ambulance and \$22,500 for the cot. The funds were not budgeted for; Chief Jaskulski has been working with Administrator Kulik to explore financial options. Once approved for purchase, Chief Jaskulski estimates it will take approximately six to nine months before the ambulance is in service. Motion (Smyczek, Dzick) to

forward to the Village Board for investigating financial options to replace Ambulance 72.

## **5.0 PRESIDENTS REPORT**

**5.1 COVID-19 Response Review** – I. Thomson inquired if there are any updates from our Police and Fire Departments. Both departments foresee a second COVID-19 wave in the fall and are focused on prevention and preparation measures for when that time comes.

**5.2 Civil Unrest Response Review** – Chief Cera provided documents to the commission in regards to training and standards of officers. He states Wisconsin has good standards in place that not all other states have. A lot of the training and policy recommendations coming out from Washington D.C. are things we are already doing in Wisconsin. He stressed the importance of getting the word out to the public that these standards are in place here. The commission further discussed standards for extensive background checks on new hires and databases Wisconsin has to view the circumstances around why an officer left another department. I. Thomson asks if we provided any crowd control to other municipalities in the last few weeks. Chief Cera indicates yes a couple officers did respond to assist in other cities and responded to one SMART call. M. Dzick asks if moral has been affected by the recent events. Chief Cera indicates it has had no effect on the moral of our police department.

**6.0 SET DATE OF THE NEXT MEETING** – Date set for July 21, 2020 at 6:30 p.m. in the Village Hall Board Room.

**7.0 Adjournment** – Motion (Dzick, Smyczek) to adjourn at 7:28 p.m., unanimously approved.

Prepared by: Rachel Pocquette, Deputy Clerk