

Pres. I. Thomson called the meeting to order at 5:03 p.m.

**1.0 ROLL CALL** – Present: Pres. I Thomson, Commissioners: M. Dzick, E. Leonard, S. Sannes and T. Smyczek. Village Board: Liaison R. Brinkmeier and Trustee M. Bennett. Staff present: Chief P. Jaskulski HCFD, Chief E. Cera HCPD, and Deputy Clerk R. Pocquette. Also in attendance: J. Heckert. (all remote access) Audience (0)

**2.0 APPROVAL OF MINUTES** – FEBRUARY 25, 2020 & MAY 1, 2020 – Motion (Leonard, Smyczek) to approve as presented; unanimously approved.

**3.0 PUBLIC COMMENT**

**3.1** Introduction to new Trustee Liaison – R. Brinkmeier – R. Brinkmeier introduced himself and his experience. I. Thomson welcomed him to the commission.

**4.0 GENERAL BUSINESS**

**4.1 Chief Reports**

**4.1.1 Police Chief Report for April** – Chief Cera referred commission members to the reports in the packet. M. Dzick asks if hiring is currently postponed. Chief Cera indicated yes we have one open position due to an officer leaving in April. We have one candidate in house we might be able to run a promotional progress with and will know for sure in the next four weeks. We are not at critical staffing because our two officers on military leave have returned earlier than their order originally indicated. S. Sannes inquired about the status of the new vehicle and when it will be in use. Chief Cera stated we do have the vehicle and it will be in fleet in about two weeks. S. Sannes also thanks the Police Department for their efforts at the polls on the April 7 Election.

**4.1.2 Fire Chief Report for April** – Chief Jaskulski states we are back to normal operations handling our own COVID calls. M. Dzick asks if Chief Jaskulski thinks current conditions will create a challenge for future recruitment. Chief Jaskulski indicated we have two interns waiting to finish their practical and once they're done we can hire them but it has been put on hold because of COVID. He believes we are going to benefit from the current hiring freeze going on with full time departments.

**4.2 Presidents Report**

**4.2.1 Review Village of Hales Corners Public Health Emergency Resolution** – I. Thomson asks the trustees in attendance to clarify the addition resolution made regarding the public health emergency after the FPC agenda was posted. M. Bennett states resolution 20-23 was put into effect to declare a state of emergency for Hales Corners and allowed committees to meet virtually. Resolution 20-30 was passed last night and its purpose is to not extend the first phase of the Health Order put in effect by the health officers expiring Thursday, May 21<sup>st</sup>. I. Thomson questions whether resolution 20-30 also lifts emergency powers or will they still be in effect until further action is taken by the Board. It was uncertain to the commission if emergency powers will expire with the health orders. I. Thomson to follow up with the Village Board.

**4.3 Discussion and Action Items**

**4.3.1 Approve New Hire: A. Schilling** – Motion (Smyczek, Leonard) to approve hiring A. Schilling effective May 4, 2020 with a one year probationary period; unanimously approved.

**4.3.2 Review request for tuition reimbursement – J. Heckert** – I. Thomson listed the documents included in the packet. J. Heckert informed the commission why he believed he should receive tuition reimbursement for an EMT course at MATC. Chief Jaskulski indicated a payment was never made to MATC for the course and the HCFD never had a program paying for EMT whether someone is an intern or not. Nothing in writing was provided stating HCFD agreed to pay for

the course. M. Dzick asks J. Heckert what the specifics of his understanding of the agreement were. J. Heckert refers to an MATC enrollment form signed by prior Fire Chief M. Freiberg indicating which portions the Village would pay for. The form was then turned over to the school. A copy of this document was not found by MATC, J. Heckert, or HCFD. T. Smyczek comments it is unfortunate there is no paperwork to back up an agreement of tuition payment. I. Thomson indicates he does not see enough evidence to pay the tuition and requests to know when J. Heckert was hired with HCFD. Chief Jaskulski responds that he was never hired with HCFD. Motion made to reject payment of tuition reimbursement based on lack of supporting documentation stating HCFD would pay for the course (Leonard, Dzick); unanimously rejected.

**5.0 SET DATE OF THE NEXT FIRE AND POLICE COMMISSION MEETING – June 16, 2020 –**

Discussion took place regarding the platform for the June meeting. The Health Order will be ending May 21<sup>st</sup> so the commission is able to return to normal meetings with a social distancing layout in place. It was determined the meeting would take place in person at the Village Hall board room on Tuesday, June 16, 2020 at 6:30 p.m.

**6.0 Adjournment** – Motion (Smyczek, Sannes) to adjourn at 6:03 p.m., unanimously approved.

Prepared by: Rachel Pocquette, Deputy Clerk