

Pres. I. Thomson called the meeting to order at 6:44 p.m.

**1.0 ROLL CALL** – Present: Pres. I Thomson, Commissioners: M. Dzick, E. Leonard, T. Smyczek and S. Sannes. Village Board: Pres. D. Besson, Trustees: Liaison M. Stahl and Trustee M. Bennett. Also present: Chief P. Jaskulski HCFD, S. Kastern, J. Thorpe – HCPD, Chief E. Cera HCPD, and Administrator S. Kulik. Audience (1)

**2.0 ELECTION OF COMMISSION PRESIDENT AND SECRETARY FOR 2020** – I. Thomson requested nominations and indicated willingness to serve for a second term as allowed in the bylaws. Motion (Sannes, Smyczek) to nominate I. Thomson as President; unanimously approved. Motion (Sannes, Smyczek) to nominate E. Leonard as Secretary; unanimously approved.

**3.0 APPROVAL OF MINUTES** – DECEMBER 17, 2019 – Motion (Dzick, Leonard) to approve as presented; unanimously approved.

**4.0 PUBLIC COMMENT** – Trustee M. Stahl commented on reminder for joint meeting with the Board of Trustees on January 27, 2019 to have presentation from the Public Policy Forum on the fire services report.

**5.0 GENERAL BUSINESS**

5.1 Chief Reports

5.1.1 Police Chief Report for December - E. Cera referred members to the report in the packet and commented that the department is on track with the staffing as presented.

5.1.2 Fire Chief Report for December – P. Jaskulski introduced S. Kastern to the Commission. S. Kastern addressed the Commission and provided background information. P. Jaskulski provided additional report information and reviewed the report in the packet. A calculation of the approximate Advanced Life Support (ALS) statistics from other municipalities as well as Hales Corners. This information is for the Commissioners to respond to the Policy Forum report and have statistical data to back up their responses. He reported on plans for a return to paramedic level status. S. Sannes question regarding how many paramedics would be needed to return to status. P. Jaskulski reported he has seven and would need fourteen at least if not a few more to run it 24/7. The past Hales Corners model ran if they had two paramedics on the unit otherwise they took it out of service and he does not want to run that way. M. Dzick question on long it is estimated to take to get the program going. P. Jaskulski commented that his goal was one year to eighteen months. He is working on the financial elements of the program. The largest cost is for training and after that cost it is all part of running the unit. The other issue is how to pay them as they were paid a stipend that was not fairly distributed as the stipend was paid based upon the certification and someone working 5 shifts got the same stipend as someone working 1 or 2. He is going to work with Administration to develop the financial model.

5.2 Discussion and Action Items

5.2.1 Recommendation on new hire part-time fire personnel: C. Calvert. P. Jaskulski reported on qualifications of C. Calvert. Motion (Dzick, Smyczek) to approve hiring of C. Calvert effective January 22, 2020 with a one year probationary period; unanimously approved.

5.2.2 Approval of resignation of R. Miller – P. Jaskulski reported on notice. Motion (Leonard, Sannes) to accept resignation; unanimously approved.

5.2.3 Notification of return of Leave of Absence: A. Brooks – P. Jaskulski reported on the return from a military leave. No action needed.

5.2.4 Police Chief & Police Lieutenant Performance Evaluation

S. Kulik read the notice that the Commission may enter closed session pursuant to Wis. Stat. §19.85(1)(c), as is required for considering the employment , promotion, compensation or performance evaluation data for the Police Chief and Lieutenant annual evaluation and compensation rate over which the governmental body has jurisdiction or exercises responsibility, and to re-enter open session at the same place thereafter to act on such matters as discussed therein as it deems appropriate.

Motion (Smyczek, Leonard) for the Commission to enter closed session and ask S. Kulik and E. Cera to remain. Roll Call: Ayes: Dzick, Smyczek, Thomson, Leonard, Sannes: Nay: none. Commission entered closed session at 7:35 p.m.

Motion (Sannes, Smyczek) to re-enter open session. Roll Call: Ayes: Dzick, Smyczek, Thomson, Leonard, Sannes: Nay: none. Commission re-entered open session at 8:19 p.m.

Motion (Sannes, Smyczek) to approve a 2% pay increase for E. Cera based upon the Villages pay for performance plan; unanimously approved.

5.3 Village Board Review of Public Policy Forum “Got Your Back” – January 27, 2020 – S. Kulik question regarding whether it was a joint meeting or a Badke notice for the Commission when the report was discussed at the Board of Trustees meeting on January 27, 2020. Consensus for joint meeting as it would fulfill one of the required meetings under the bylaws.

**6.0 SET DATE OF THE NEXT FIRE AND POLICE COMMISSION MEETING – February 25, 2020** – I. Thomson reminded commissioners of changed date due to the election cycle impacting the regular February scheduled.

**7.0 Adjournment** – Motion (Smyczek, Leonard) to adjourn. Commission adjourned at 8:22 p.m.



Prepared by: Sandra M. Kulik, Administrator