

The meeting was called to order at 6:45 p.m. by Chair K. Meleski.

1.0 Roll Call – Present: Chair K. Meleski, Trustees: L. Bergan, R. Brinkmeier, D. Schwartz, M. Stahl and Pres. D. Besson. Trustee M. Bennett, absent and excused. Administrator S. Kulik, Public Works Director M. Martin, Fire Chief P. Jaskulski. Other Audience (2).

2.0 Public Comment - None.

3.0 Agenda Items

3.1 **Minutes November 4, 2019** – no corrections noted. No action taken.

3.2 **National Night Out request for funding 2020 Event** – S. Kulik commented that funds are already utilized from Village accounts that support this event. Police, Fire and Health Department personnel are all paid to participate and each department purchases items to be handed out at the event. Approximate costs are \$3,500 to \$5,000 in wages and handouts. The request for funds from the previous meeting was not specific as to the use of those funds and she recommended that if funds were to be used that they be for a tangible specific item such as a disc jockey that could be paid for by the Village. D. Schwartz commented that the event used to be more Chamber of Commerce supported and that funds could be raised for the event through a donation process from the local businesses. He also stated that in the Night Out Committee previous presentation they reported that they really weren't short of funds but wanted to have some expanded events. K. Meleski asked what would happen if the event wasn't supported by the Village. S. Kulik commented that the event was originally created to build community and support with the Police, Fire and Health Department initiatives and she could not foresee what would make the event ever not be supported. K. Meleski inquired if the Chamber had taken over the event. S. Kulik reported that it was or has been Sgt. Jacobi who coordinates this as the Night Out Committee can't get the park for free and that it is not that the Chamber takes it over, they support it. Consensus that D. Besson should contact the organizers and request some specific part of the event they would like the Village to sponsor.

3.3 **2020 Meeting Calendar** - S. Kulik presented calendar and proposed that at each COW, the subsequent month calendar is reviewed for meeting dates and any potential recommendations. A potential conflict for the Plan Commission in February 2020 as the regular meeting would fall the day before a primary election and the recommendation is to move it to February 24, 2020 and cancel that BOT. In addition, the August of 2020, she reported she will be out the last week of August and the first week of September which then means no one is available to put together the COW for September 7. She recommended that the COW be rescheduled for September 14, 2020 and the BOT second meeting in September on the 28th would be the only meeting for that month. Going into October there will be significant budgetary meetings and the budget books for 2021 are scheduled to be delivered to the Trustees on September 21, 2020 giving them at least 3 weeks to review the materials prior to a meeting. Consensuses to accept the proposed dates for September 2020 and to have staff review the Plan Commission conflicts for changed dates in February.

3.4 **Appointments**

3.4.1 J. Chesney – resignation from Building Board – S. Kulik reported that as Mr. Chesney was also on the Board of Appeals, he may not sit on both of these bodies. She has spoken to Mr. Chesney and he preferred to remain on the BOA. No action taken.

3.4.2 J. Chesney – appointment to Public Works Commission – D. Besson reported that he had heard good things about Mr. Chesney's preparation for the

committees he is on and the vacancy on the PWC is something he is interested in. Motion (Schwartz, Stahl) to forward to the Village Board for approval; unanimously approved.

3.5 Operators Licenses New:

K. Pichler – S. Kulik reported that while the applicant had a violation applicable to the licensed activity it was in 2010. Motion (Besson, Stahl) to forward to the Village Board for approval; unanimously approved.

K. Schell – S. Kulik reported applicant had noted a pending alcohol related charge from October 25, 2019. S. Kulik commented that under the law as changed about a year ago, you are not allowed to use a pending conviction to deny a license as they are not officially convicted of a related activity charge. However, you are allowed to subject them to a quarterly review so that it becomes part of the record and we can follow the case. At which time, you could then decide, if the applicant gets convicted, if you want to have a hearing revoking the license. Motion (Schwartz, Besson) to forward to the Village Board for approval subject to the quarterly reviews as recommended; unanimously approved.

T. Schliepp – S. Kulik reported that the applicant background check did yield a current arrest however as it was not related to the licensed activity it was not something they could use for a basis to deny. Motion (Schwartz, Stahl) to forward to the Village Board for approval; ayes: Bergan, Brinkmeier, Meleski, Schwartz, Stahl. Nay: Besson. Motion passes 5:1.

3.6 **Retiree Sick Bank Payout notification: D. Schoenleber** – S. Kulik reported that the bargaining unit contract required that the Committee of the Whole “review” any 70% sick bank conversion request but was not specific as to what they were to do with that review. M. Stahl questioned whether it has any impact. S. Kulik reported that as this employee has retired under the early retirement provisions of the Wisconsin Retirement System as allowed for Protective Class employees, he is 100% responsible for insurance coverage at any level, single to family, until he reaches age 53. The 70% will basically cover his family plan for about 6 months, after that he has to pay the full premium until he is 53. After his 53rd birthday, the Village pays for the entire amount of the single premium in effect on the date of eligibility and 50% of any other coverage plan. Any increases in premium are shared 25% to the employee and 75% to the Village until Medicare eligibility. No action is required.

3.7 **Request for reserve retail “Class B” Liquor /Class “B” Beer License: Spice Mexican Street Tacos LLC, 5311 S. 108th Street, J. Maya de Anda agent: Juan Melendez, 1304 Niagara St, Waukesha, WI 53186 owner and Mike Piney, architect for the project** addressed the board on the request. S. Kulik reported that she had made contact with contiguous municipalities to determine if any licenses were available as allowed under the law as the Village does not currently have any open licenses. It is possible that one of the Village’s reserve licenses will be available by the time they open at which point it would be a Village reserve license and she will explore that issue as well. Franklin does have reserves available but the price is likely \$30,000. D. Besson commented that he supports the business. Motion (Schwartz, Besson) to recommend beginning the process of purchasing a license or investigating current licensee status; unanimously approved.

3.8 **Request to review cruising ordinance** – K. Meleski yielded chair to D. Schwartz. K. Meleski commented that the Public Works Commission would like the Village Board to direct them on whether they should review the cruising ordinance. D. Besson commented that the cruising hasn’t been an issue lately due to the construction but that they should see what the summer brings. Motion (Besson, Stahl) to instruct the PWC to review the cruising ordinance and report back to the November 2020 Committee of the Whole; unanimously approved.

- 3.9 **Election Officials 2020-21-** S. Kulik reported on the packet list. She also advised the Committee that political parties have a right to nominate specific individuals to be added as poll workers and one has already been submitted but after the packets went out. There is likely to be at least one more and when they are submitted she will notify the Committee. The party nominations are not subject to Village review. Motion (Besson, Stahl) to forward to the Village Board for approval; unanimously approved.
- 3.10 **Automatic Aid Fire/Emergency Services – Memorandum of Understanding (MOU)** – Fire Chief P. Jaskulski addressed the Committee. The matter does not need to be voted upon as the County Chiefs and the Office of Emergency Management are allowing one year implementing. The issue is that the MOU references a 2014 document that all but the Franklin has signed that had liability issues and workers compensation issues that need to be addressed. D. Besson reported that he is bringing the matter to the Intergovernmental Cooperation Council (ICC) in January as he has concerns that the original document puts elected official contract authority in the hands of the Fire Chiefs and as reported at the Fire & Police Commission meeting, it was basically a blackmail agreement to sign or no longer had automatic aid. P. Jaskulski commented that the Village Attorney should report on this at the next Board of Trustees meeting as to what the next steps will be. No action taken.
- 3.11 **Building Inspection Update** – S. Kulik reported that the SAFEBuilt matter is ongoing and that the individual she had intended to hire has basically been unreachable. She reported that she had contacted Greendale and they had agreed that they would take over the SAFEBuilt contract at the same rate of 75% of fees collected and that plan review could just be handled by the state. She is looking for consensus to proceed. Motion (Schwartz, Besson) to approve negotiating with the Village of Greendale; unanimously approved.
- 3.12 **July 4th Fireworks** – S. Kulik reported she had received the contracts today and recommended approval. Motion (Besson, Stahl) to forward to the Village Board for approval; unanimously approved.
- 3.13 **DPW Facility Update** - M. Martin updated the Committee on the progress of the facility and reported on the final amounts of previously approved change orders that had been granted as not to exceed certain amounts. He further reported that the EIFS, exterior siding, would need to be completed in the spring as the paint will not adhere properly and the color could not match if they try to tent the facility so the decision to complete that portion in the spring was agreed to. They still intend to occupy the facility by the end of 2019.
- 3.14 **STH 100/USH 45 Update** - no report from staff. R. Brinkmeier commented that he would like Director Martin to find out if any progress has been made on the Janesville Road intersection. M. Martin indicated he would and would report back when he had the information.
- 4.0 **Adjournment-** Motion to adjourn (Schwartz, Stahl) at 8:13 p.m.; unanimously approved.

Submitted,



Sandra M. Kulik, Administrator