

The meeting was called to order at 6:45 p.m. by Chair R. Brinkmeier.

- 1.0 **Roll Call** – Present: Chair R. Brinkmeier, Trustees: L. Bergan, M. Bennett (arrival 6:48 p.m.), K. Meleski, D. Schwartz, M. Stahl and Pres. D. Besson. Administrator S. Kulik, Public Works Director M. Martin, Health Officer K. Radloff. Other Audience (4).
- 2.0 **Public Comment** – Kathy Sopa, 11605 Parkview Ln., Hales Corners addressed the committee regarding requesting funding for the National Night Out. Dan Sullivan, 14300 W. Elm Wood, New Berlin, representing Hales Corners Carstar, addressed the committee regarding support for National Night Out. Requested Village funding to expand and improve the event. Consensus from the committee to have the National Night Out committee submit a list of funding sources and expenses to the Village.
- 3.0 **Agenda Items**
 - 3.1 **Minutes August 5, 2019 & September 3, 2019** – no corrections noted. No action taken.
 - 3.2 **Appointments: J. Theobald, Medical Advisor** – K. Radloff and J. Theobald addressed the committee. J. Theobald discussed her credentials and desire to become the new medical advisor. Motion (Besson, Stahl) to forward to the Village Board for approval; unanimously approved.
 - 3.3 **Suburban Asphalt request for noise ordinance exception –winter plowing activities** – S. Kulik reported that Suburban had requested the item but they were not present. Item will be covered under 3.10 agenda item anyway.
 - 3.4 **Operators Licenses: A. Schwulst & V. Wilbrandt** – S. Kulik reported no issues with applicants. Motion (Schwartz, Besson) to forward to Village Board for approval; unanimously approved.
 - 3.5 **Massage License – Legacy Salon & Day Spa: 5300 S. 108th Street, Suite 7** - S. Kulik presented applicant, no issues. Motion (Schwartz, Meleski) to forward to the Village Board for approval; unanimously approved.
 - 3.6 **DPW Facility update** – M. Martin updated the committee.
 - 3.6.1 **Discussion regarding dedicating new facilities** – M. Martin reported on a \$1,500 change order to name the facility after former DPW Director Faehrmann. S. Kulik commented that an alternative was to do something along the fence line or do some bench project or street sign that would be less expensive. D. Schwartz commented he preferred the building name design that was presented and asked whether we could come up with \$7,000 in funding. S. Kulik responded it is not \$7,000 it is \$1,500 and that the project funding is very tight and that it would need to be done quickly. D. Besson statement of support for the benches as the ones out front is from the Faehrmann family and that something out there would be appropriate. Further, we have not named the Fire Station or any other facility and do we really want to get into this. D. Schwartz commented that he feels that the \$1,500 is doable and that it should be done and that we should start looking at doing this more similar to naming Shoetz Park. M. Bennett commented that she does not feel it is necessary to put it on the building and that there are other ways to recognize it as his history is over 40 years ago and would prefer that it is something out front. Discussion by M. Stahl that future boards may not want to be bound by a name and could end up renaming it again and what those costs would be. Schools in Milwaukee do this all the time and change the names of various facilities. Motion (Besson, Stahl) to look at something with the benches out front and explore the options; unanimously approved.

- 3.7 **STH 100/ USH 45 Update**
- 3.7.1 WIDOT update on intersection closures – B. Olapo, WIDOT and P. Watry WIDOT addressed the committee regarding proposed overnight closures for the project. Weather permitting, they would like to close Grange and Edgerton on October 14, 2019 beginning at 6:30 p.m. and reopening the following morning at 6:00 a.m. and then close Janesville and Forest Home intersections October 15, 2019 at 6:30 p.m. and reopen the following day at 6:00 a.m. Discussion on progress of the project is at or near 90%. Motion (Besson, Schwartz) to forward to the Village Board for approval as recommended; unanimously approved.
- 3.7.2 **Communications with local businesses regarding post construction matters** – S. Kulik reported that the draft letter included in the packet is intended to be sent to all the businesses in Hales Corners regarding the end of the moratorium on code enforcement efforts and including a section regarding the noise ordinance as complaints are still being received from one area and the intention is not to target that area as most of the complaints had not been verifiable. However, she is not 100% certain and therefore added that element as well. There is also a draft of a noise exception permit. Consensus on contact was approved. M. Stahl and M. Bennett felt the permit was adding layers not needed and that snow removal was a routine thing that has to be done and that it would be difficult to enforce. Motion (Besson, Schwartz) to re-draft the noise ordinance to allow an exemption for this type of emergency services exceptions, emergency public safety and systems; unanimously approved.
- 3.8 **Computer replacement request:** - S. Kulik reported on request for use of funding in the Computer Technology Fund for cabling costs for the municipal court.
- 3.8.1 **Municipal Court** - Motion (Stahl, Schwartz) to forward to the Village Board for approval; unanimously approved.
- 3.8.2 **Village Admin and Public Works** – M. Martin presented the proposal to replace all the units for these departments due to the Windows 7 to Windows 10 requirement and that most of the units are more than 7 years old. Proposal was approximately \$20,000. S. Kulik commented she was concerned about the proposal as no other quotes were sought and this is a lot of funds to not get at least one more. Further, the critical computer upgrades for any device needed for the elections and tax collection should be done, but that the others could potentially wait. M. Bennett question on if we could eliminate the Village President computer as they are operating with the tablets. S. Kulik commented that the unit is also used for the building inspection contractor. M. Martin commented that the system is also used when the president logs in remotely and it has to be able to take over a computer. The tablets are not taking over any computer; they are not connected to the network. Motion (Besson, Schwartz) to approve concept subject to requiring additional bids, a phase in installation, and address funding upon receipt of additional information; unanimously approved.
- 3.9 **Refuse Contract Update** – M. Martin reported that the current contract expires on December 31, 2019 and that it allows for a one year extension. The contract is being vetted by the Village Attorney. D. Besson comment regarding going out for bids. M. Martin response that bids would be solicited in late spring of 2020 for the next contract term. The contract as being developed does show an increase in recycling costs due “wish recycling” where residents think things are recyclable that are in fact not. This process is very labor intensive as it must be hand sorted. Further, he has contacted area municipalities to see what their contracts were. In the event they wanted to bid this out now, it would still take months to get the carts switched out and the rates being offered are competitive. Contract may not be available until the second October meeting.

Motion (Schwartz, Besson) to forward to the Village Board for approval upon complete review by Village Attorney; unanimously approved.

- 3.10 **Winter Plowing plan of operation** – S. Kulik discussed intention to invite the owners of homes on culs de sac on Whitnall Court, 111th and Brandons Court which has been the subject of last year’s bad press. M. Martin advised that the Public Works Commission will be recommending a process as Whitnall Court and 111th have been plowed into the center due to complaints years ago and in light of the issues on Brandons Court last winter. S. Kulik had discussed with him last year that our obligation is to clear the road and by leaving it in the center we are not doing our job and that to go back with the loader and remove the snow piles is made harder as we have no spare trucks. S. Kulik reported that the piles have had risk management issues in the past as children were playing on the piles and not seen by employees. M. Martin advised that we must provide a uniform and united front on whatever is ultimately recommended. S. Kulik commented we could investigate hiring contractors and billing the owners for that special service, but we must treat all the culs de sac the same and what we had been doing at Whitnall Court and 111th is providing greater service than the others. S. Kulik commented she wants to get ahead of the plan and advise those affected rather than spring it on them without notice. No action taken pending the PWC recommended practice.
- 3.11 **Road Program Financing** – S. Kulik presented the impact on the \$3 million borrowing as requested and what it looks like if we didn’t do the bonding. M. Bennett commented that she wanted to know what the plan is when we need to buy equipment and what this does to that. S. Kulik commented that the big equipment has always been a bonded or state trust fund loan program as the equipment needs are \$1 million and that money isn’t here. The State Trust Fund loan, typically a 7% interest rate which is far greater than a bond or note would be. Any future borrowings would then roll the remaining trust fund loan outstanding principal to that. M. Bennett commented that we need to know what that impact would be on tax levy. S. Kulik commented that the road project is a zero sum impact as the \$415,000 that used to transfer is used to pay the debt principal and interest instead. The large equipment purchase and debt associated with that would never be a zero sum, it’s impossible without service level cuts and you need the equipment to provide the services.
- 3.12 **Code Enforcement Report – September 2019** – S. Kulik updated the committee on activities and commented that the numbers of complaints are lower but that the code officer is working in the aide position due to a leave in that department.
- 3.13 **Municipal Treasurers Association Certification – M. Stute** – S. Kulik reported that per resolution 16-59, upon achieving this certificate, M. Stute would receive an annualized \$2,000 increase or \$0.96 per hour. Motion (Besson, Schwartz) to forward to the Village Board for approval; unanimously approved.
- 3.14 **Tentative Agreement – WPPA**

S. Kulik read the notice. Motion (Stahl, Bennett) for the Committee to enter closed session pursuant to Wis. Stat. §19.85(1)(e), to deliberate upon a represented Police staff bargaining unit agreement, between the Village of Hales Corners and the Wisconsin Professional Police Association, the negotiation of the agreement terms and the investing of public funds in relation thereto, for competitive and bargaining reasons. Roll Call: Ayes: Bennett, Bergan, Besson, Brinkmeier, Meleski, Schwartz, Stahl. Nay: None. Committee entered closed session at 8:45 p.m.

Motion (Besson, Stahl) to re-enter open session. Roll Call: Ayes: Bennett, Bergan, Besson, Brinkmeier, Meleski, Schwartz, Stahl. Nay: None. Committee re-entered open session at 9:02 p.m.

Motion (Besson, Stahl) to recommend approval of the Tentative Agreement to the Village Board; unanimously approved.

4.0 Adjournment- Motion to adjourn (Schwartz, Besson) at 9:04 p.m.; unanimously approved.

Submitted,

A handwritten signature in black ink, appearing to read 'Sandra M. Kulik', written in a cursive style.

Sandra M. Kulik, Administrator