

The meeting was called to order at 6:45 p.m. by Chair L. Bergan.

- 1.0 **Roll Call** – Present: Chair L. Bergan. Trustees R. Brinkmeier, K. Meleski, D. Schwartz, M. Stahl and Pres. D. Besson. Trustee M. Bennett arrived at 6:46 p.m. Administrator S. Kulik, Public Works Director M. Martin. Other Audience (7).
- 2.0 **Public Comment** – Gerald Grzeca, 5959 S. 116th St., Hales Corners addressed the Committee regarding request for placement of speed bump on 116th Street. Provided an estimate of \$8,000 for the placement of one speed bump of approximately 7 ft by 4 ft and offered to donate \$1,000 towards the cost or to pay the entire cost under the understanding that he would be reimbursed in 2020. Consensus to refer to the Police Department and Public Works Commission for the July 18 meeting.
- 3.0 **Agenda Items**
 - 3.1 **Minutes June 3, 2019** – D. Schwartz commented on correction to name on page 4. S. Kulik to correct spelling and post, no action taken.
 - 3.2 **Appointments**
 - 3.2.1 **Fire & Police Commission** – Emeran Leonard, 11005 W. Edgerton Ave, Hales Corners addressed the Committee. Motion (Besson, Stahl) to forward to Village Board for approval; unanimously approved.
 - 3.3 **Operator License – request to address Committee – J. Agner** – Justin Agner, W136S7681 Fairfield Dr, Muskego addressed the Committee regarding recent conviction for related activity. Jeremy Chouard, W194SS7764 Overlook Bay Rd, Muskego on behalf of The Hale House, employer for applicant addressed the Committee. D. Besson questioned applicant of status of required ignition locking device and counselling. J. Agner reported he had a 14 month requirement for the ignition lock device, had not yet began counseling for AODA and would be released from the electronic ankle monitor on July 2, 2019. D. Besson expressed concerns to license an individual with such a recent conviction who was not yet through with the program directed by the court and allowing them to be in an alcohol environment alone to close the establishment. M. Stahl & D. Schwartz commented that they appreciated the forthrightness of the applicant in addressing the situation. R. Brinkmeier expressed concerns about setting precedence as other bartenders in the Village could use this same approach. S. Kulik commented that a license is issued for all of Hales Corners not the establishment and that a license granted by Hales Corners could be used to get a license in another municipality. S. Kulik questioned J. Chouard on whether he would agree to confiscate and surrender Mr. Agner’s license in the event of termination. J. Chouard indicated that he would agree to that stipulation. Motion (Schwartz, Stahl) to forward to Village Board for approval with a re-check every 3 months for the term of the license and stipulate that The Hale House will confiscate license and surrender if employee terminates. Ayes: Bennett, Brinkmeier, Meleski, Schwartz, Stahl. Nay: Bergan, Besson. Motion passes 5 – 2.
 - 3.4 **Operator License: B. Roberts** – Motion (Besson, Schwartz) to forward to Village Board for approval; unanimously approved.
 - 3.5 **Bench Proposal: Lions Club of Hales Corners** – Don Drew, 11430 W. Bel Mar Dr, Franklin addressed the Committee. Proposal to place benches donated and maintained by the Lions Club of Hales Corners on Schoetz Park. Consensus to refer matter to DPW Director M. Martin for installation. Committee thanked the Lions Club for the donation. No further action taken.
 - 3.6 **Temporary Class “B” / “Class B” Retailers License: Emanuel Lutheran Church – August Fest, August 5, 2019 and Temporary Operators License: S. Ehrlich** – Motion (Schwartz, Besson) to forward to Village Board for approval; unanimously approved.

- 3.7 **2018 CMAR Annual Report** – M. Martin addressed the Committee on the annual report and requirement by the Department of Natural Resources for a resolution approving the report. Motion (Schwartz, Stahl) to forward to the Village Board for approval; unanimously approved.
- 3.8 **2019 PASER contract – GRAEF-USA Inc** – M. Martin addressed the Committee on the bi-annual requirement to rate the Village road system. Motion (Schwartz, Meleski) to forward to the Village Board for approval; unanimously approved.
- 3.9 **Fire Department Equipment Replacement Fund – Pickup Truck purchase request** – S. Kulik addressed the Committee regarding the contract with Holz Motors to replace the vehicle. Motion (Schwartz, Besson) to forward to the Village Board for approval; unanimously approved.
- 3.10 **Massage License: Basil Touch Massage, 9415 W. Forest Home Ave** – Motion (Besson, Schwartz) to forward to the Village Board for approval; unanimously approved.
- 3.11 **SafeBuilt Inspection Services Contract Proposal** – S. Kulik addressed the Committee on the status of the proposal. Village Attorney J. Wesolowski has revised the Village ProForma contract cover and it has been submitted to the contractor. This proposal is a one year with annual auto renewals and a 30 day notice to cancel at the same permit rate sharing structure of 75% for everything except electrical as those are still performed by the Village. No action needed at this time but the contract details if completed will place this on the Board of Trustee’s meeting if all is complete in time for publishing.
- 3.12 **2019 Statement of Assessment** – S. Kulik presented summary comparison of 2018 and 2019 category information only. No action taken.
- 3.13 **Code Enforcement Report – June 2019** – S. Kulik addressed the Committee and reported on statistical information for the month of June. Commented also on a program initiated by Code Officer Luther where flyers were created that had check boxes to indicate what the violations were which have been working very well. Of 5 issued for vehicle parking violations, 3 were addressed by the homeowner within 24 hours and no further contact was needed.
- 3.14 **Health Department Resignations – Nurse and Admin Assistant** – S. Kulik reported on resignations and department efforts to fill the vacancies in the short and long term. No action taken.
- 3.15 **2020 Preliminary Budget discussion** – S. Kulik reported on health insurance renewal efforts and potential for changes to the plan such as a narrow network that may be needed to contain premium increases. Further information will be reported when available.
- 3.16 **Village Administrator Evaluation**
 Motion (Besson, Stahl) to enter closed session pursuant to Wis. Stat. §19.85(1)(c), for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, for the quarterly review of the Village Administrator over which the governmental body has jurisdiction or exercises responsibility. Roll Call: Ayes: Bennett, Besson, Bergan, Brinkmeier, Meleski, Schwartz, Stahl. Nay: None. Committee entered closed session at 8:05 p.m.
 Motion (Stahl, Schwartz) to re-enter open session. Roll Call: Ayes: Bennett, Besson, Bergan, Brinkmeier, Meleski, Schwartz, Stahl. Nay: None. Committee re-entered open session at 8:13 p.m.
 Discussion on August Committee of the Whole to remain as August 5 and the Board of Trustees meeting to be held on August 26 due to out of office schedule for Administrator as well as having better budget information at that time. Consensus to hold BOT on August 26.
- 4.0 Adjournment-** Motion to adjourn (Stahl, Meleski) at 8:18 p.m.; unanimously approved.

Submitted,



Sandra M. Kulik, Administrator