

Village President Besson called the meeting to order at 6:00 p.m.

1.0 ROLL CALL – Present: Pres. D. Besson, Trustees: M. Bennett, R. Brinkmeier, K. Meleski, D. Schwartz (arrival 6:07 p.m.) & M. Stahl. Trustee L. Bergan Absent and excused. Staff: Village Administrator S. Kulik & DPW Director M. Martin. Audience (2).

2.0 PUBLIC COMMENT: Ron Gilles, 5741 S. Forest Park Drive, addressed the Board regarding his support for the proposed 2019 borrowing and the proposed road work to be completed. He expressed concerns regarding the selection method for projects. M. Martin reported on us of WISLR road rating system and prioritizing from that standpoint. The plan is to do a mix of reconstruction and mill and overlay projects to maximize the use of funds and prevent some roads from becoming a full reconstruction. Mark Nicholson, 5740 S. Forest Park Drive, addressed the Board regarding the road proposal. He questioned the bidding process as he had an estimate from a family member that showed his road could be done for \$43,000 versus a \$160,000 figure he had heard previously. M. Martin commented that state law requires bidding out the projects.

3.0 AGENDA ITEMS

3.1 2020 Budget

3.1.1 Public Works

3.1.1.1 Engineering – 542 – M. Martin presented the proposal. 542-340 shows a 2200% increase in expenditures. The funding is increased by requests to purchase radar equipment and traffic counter to address resident concerns regarding speeding and traffic flow on various roads. D. Besson question regarding why there are 2 units for radar requested. M. Martin commented that they are placed on opposite sides of the road to capture traffic going in both directions. 542-435 Engineering services account is increased for quick turnaround requests for engineering to assist with problems as they pop up and for small non-capital projects. 542-473 Recycling is increasing due to volatility in the recycling market and the pending proposed contract is projected here. A request for proposal (RFP) for the garbage and recycling program will be completed in May 2020. The only proposed options may likely be a reduction in yard waste pick up. MMSD shows a slight 2.5% increase. Non Major Special Revenue Funds has funding for Holz Grant expenditures for streetscaping and he will be proposing to the representative about the potential to use the funding to replace the banners on the shepherds poles at an estimated \$10,000 with a more seasonal look for the banners than what had been historically sent. Increasing the per unit costs for the Storm Water Utility fund from \$14 per unit to \$20 per unit for major culvert replacements and dredging operations in detention ponds and we need to develop appropriate funding levels to complete these projects going forward. S. Kulik commented it has not been increased since 2010. M. Bennett commented that we need to have clear vision on the increase rather than to build it up. M. Martin commented that the concerns at that time were that residents would request funding for private property needs and we should develop some kind of program to recognize a rebate for rain barrels or other conservation efforts. The increase will also be used to address

MMSD requirements to maximum discharge limits for the Root River basin.

3.1.1.2 Highway – 543 – M. Martin reported on this department. The proposal includes an increase to part-time salaries to increase the hours allowed to 900 hours per person in an attempt to move towards a future additional full-time person. Maintenance such as mowing and more routine matters frees up full-time personnel for more labor intensive products. 543-360 dues and publications is increasing to increase the number of staff to American Public Works Association (APWA) as they will then have more access to free training events and other programs to enhance knowledge which ultimately serves the residents. 543-429 – Private Equipment hire includes a \$17,000 proposal to grade a vacant lot in the Village that had trees removed last year and the grading will allow staff to get into the area and brush cut and otherwise maintain this area that currently cannot be reached. In addition, it includes \$14,000 for spot culver repairs that we use outside contractors to repair. D. Besson requested that future budgets show where the funds are going and to determine if we are funding it adequately. K. Meleski commented on the grading plan for that vacant lot and whether it could be sold to a neighbor. 543-447 increase in road patching is the residual from the \$415,000 that was transferred to debt service. The remainder was \$15,000 and was added to this line item. Median landscaping will be bid out again for the 2021 cycle and that budget reflects a slight decrease due to the reduction in median areas along Highway 100. In returning to the salaries, the permanent salaries is proposed to increase to address the guess to what the Highway Deputy Superintendent hours would be and built in an amount for overtime as the position is now salaried. After the year review since it was created, it was determined that the rate needs to be modified. A request to increase the winter availability stipend for just this position to twice the amount the hourly employees receive is in requested and an increase for a proposed on call duty phone for \$40 per day with an assumed 45 days (\$1,800) to allow this non-department head position to be able to fully check out when he is not at work is included. In regards to the plowing stipend, the Deputy Sup is in 2 hours ahead of anyone else and this should adjust for that element. S. Kulik commented that the call in system will not only assist with the ability to check out, it simplifies the call out list that goes to Greendale dispatch as they will only have to call one number and the crew will triage who has that phone whether its forwarded to their own cell phones or whether they carry a separate phone. M. Martin discussed issues with the dispatch problems where they occasionally called the wrong person. D. Besson commented that the \$40 per day is less than \$2 per hour and it seems like a pretty good deal. M. Bennett question on what is happening now. S. Kulik commented that Buck is getting those calls 365 / 24 and when Buck is in, he will get that call, but when he is off, whoever is on call will get it as they are supposed to be in charge anyway. They would still get hourly rate when they are called in but only the person with the responsibility for the phone gets the \$40. D.

Besson question regarding how the safety stipend is working. S. Kulik commented that one program was put on and that he had to write a pseudo disciplinary letter for a workplace safety violation and that one other program will be put on this year to address winter safety elements. He has completed the training manual from the League. D. Besson question regarding the DPW garage maintenance 543-810. M. Martin commented that the new facility will need to be kept clean and also that shelves, etc. may need to be built as we begin to use the new facility. S. Kulik commented that she had discussions with the staff about keeping the \$5.3 million looking pristine. The previous facility was in very poor condition and cleaning efforts etc. were not a priority. The new facility will have a robust cleaning program to keep the building up and hiring a contractor to do it is not an option.

3.1.1.3 Facilities – 517 – M. Martin reported on this department. The building maintenance account has an increase of \$20,000 for painting the Police side of the facility as it has been over 10 years since we have occupied the building and the staff has been banging up the walls where their utility belts hit the walls. Goal was to do that side and then a year or two from now do the admin side. K. Meleski commented that perhaps a chair rail would assist with preventing the damage going forward. M. Martin indicated there is but it is likely the same cost. D. Besson comment regarding fire sprinkler costs. M. Martin commented that every 5 years they have to do a major system check and we are due in 2020. D. Besson commented about overhead door service. M. Martin indicated this is due to the sally port overhead doors which are opened and closed many times a day and maintenance is always an issue. S. Kulik commented this should be in the Police Budget as it would build into state aid formulas while placing it in 517 does not.

3.1.1.4 2020 Budget All Departments – proposed changes.

Account 543-429 Private Equipment Hire – the \$17,000 for the grading project was discussed. Motion (Schwartz, Brinkmeier) to remove the funding and determine if vacating the property and offering it to the neighbors as allowed by law with the understanding that future funding from 2020 proposed contingency can be used if grading it would assist with that transfer; unanimously approved.

Account 543-340 – radar equipment and traffic counter. Motion (Brinkmeier, Meleski) to pre-fund with 2019 surplus funds and strike it from 2020; unanimously approved.

Account 517-039 – Transfer to Capital Projects – discussion on Police request to repair assembly room. Motion (Schwartz, Brinkmeier) to pre-fund 2020 transfer with 2019 surplus and strike the proposed \$20,000 in painting requested in account 517-410 and to include a project in 200-521-999 to improve and repair the Police Department assembly room in the amount of \$10,000; unanimously approved.

Account 543-110, Account 543-210 and Account 543-220. Motion (Schwartz, Meleski) to increase account 110 by \$3,436 for additional stipend and call in pay proposal, increase account 210 for \$602 for benefits from the increase in 110, and increase

account 220 by \$532 for benefits from the increase in 110 and to increase interest earnings account 100-42101 by \$4,569; unanimously approved.

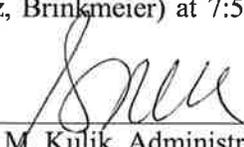
S. Kulik summarized the impact of all the changes on the tax levy is currently \$0.06 per \$1,000 on the mill rate.

M. Bennett expressed concerns about the budget process and her preference to have these as a Committee of the Whole and deal with the budget as a whole rather than taking action on the individual departments. S. Kulik commented that the COW cannot take action and the department heads have expressed concerns about not knowing what their final budget proposal would be. She prefers this method as the department heads are here and can be questioned on new or increases or whatever rather than have a series of motions the night of the hearing. Doing it at the COW means that an additional meeting would be needed to affect all the changes and the department heads would want/need to be present for that. D. Schwartz commented that he likes the process we have been doing now and he appreciates the binder and all the information they receive that they have never received before. M. Bennett commented she prefers that we have a priority list which would enable a more informed decision than each departmental piece has been. S. Kulik commented that the timeline to get this document to press is short. She has 4 days to get it ready for publication and waiting til the last minute and having an additional meeting is not particularly fair to the department heads, not her, but them to have to go through an additional meeting when they have already presented. Last year, a request to have smaller but more meetings so they could focus was brought up and so that is what was done this year. The budget proposals were completed for the binders as quickly as possible with the entire proposal in it. In a subsequent year it was asked that no administrative changes were made so that was done as well. The department proposals would have meant a \$90 per household increase and she has been constantly reviewing the projects and the memo was distributed identifying anything unusual. Perhaps, like the financial statements, the document has become too complex and a workshop to show how it works would help. D. Besson says he prefers the process we have versus the previous administrator who would make "miracles" occur. S. Kulik commented further that she does a zero based budget approach so the items identified are those that are service or maintenance level that have not been previously done and the Board should act on those issues. M. Bennett requests that before next budget year we review this process. D. Schwartz requests that she put together a statement so they can understand what she is looking for. M. Bennett stated she is only looking for discussion on this issue. R. Brinkmeier commented that this process is very similar to his experience in the private sector and he likes what we have done. K. Meleski discussion on funding for National Night Out request. S. Kulik commented that she would need to know how much they intended to fund it by and that the Fire & Police Department expend roughly \$1,500 each on the program so the Village is supporting it just not directly and this is more of a

donation. D. Schwartz commented that the committee should seek additional business donations. M. Stahl commented that due to the Highway 100 project that the committee had commented that they had not received as many donations; however she feels we are already contributing with our departments and we should put more thought into it. S. Kulik commented that Pres. Ruesch had given Village funds at one time. M. Stahl commented that they could contact Festival Foods as well. Consensus to not fund at this time.

Account 542-770 – D. Besson commented that the Environmental Committee should be reduced by \$250 to previous budgeted appropriations. S. Kulik commented that a onetime increase of \$300 was included in 2019 for trees. Motion (Besson, Schwartz) to recommend a reduction of \$250 and a reduction in property taxes of \$250; unanimously approved.

4.0 ADJOURNMENT – Motion to adjourn (Schwartz, Brinkmeier) at 7:56 p.m.; unanimously approved.



Sandra M. Kulik, Administrator/Clerk