

Village President Besson called the meeting to order at 6:00 p.m.

1.0 ROLL CALL – Present: Pres. D. Besson, Trustees: M. Bennett, L. Bergan, R. Brinkmeier, K. Meleski & M. Stahl. Trustee D. Schwartz absent and excused. Staff: Village Administrator S. Kulik, Municipal Judge J. Sonntag and Court Clerk D. Wojnowski. Audience (0).

2.0 PUBLIC COMMENT: none.

3.0 AGENDA ITEMS

3.1 2020 Budget

3.1.1 Municipal Court – 512 – Judge Sonntag and Court Clerk D. Wojnowski presented the 2020 Budget proposal. Collection efforts have been fully implemented and are operating successfully. The total outstanding debt a few years ago was \$622,000. In 2018, we had reported we collected 11% of that debt and as of this year we are at approximately 32% of the old debts collected. Court is also now collecting parking citations for the Police Department. Cross training efforts include the Police Aid and the Police Administration Assistant. The new bailiff under the revised job description with the assistance of Chief Cera to mirror the requirements of a sworn officer, which is the new industry standard. The bailiff is a Sergeant with the Franklin Police Department and has improved the professionalism and dynamic of the court room. Further, he is about ½ the cost of using a Hales Corners Officer who was on overtime when operating in the court room. The IT work in the budget is in process. Overall operating is down by \$120 if you compare it without the capital project. Overall the budget is increasing 1.2% or \$966. S. Kulik commented in addition to the 32% collected on the old debt, that they have added approximately \$90,000 in new debt to the collection efforts. D. Besson complemented the department on the collections and cross training accomplishments.

3.1.2 Legislative – 511 – S. Kulik presented the 2020 proposal. She identified that there had been funds added to the 511 budget for outside legal expenses. The budget as presented is status quo for the most part as the requested 2020 amounts are basically the same as the 2019. D. Besson question on why the telephone is up 100%. S. Kulik reported that the air cards for the board tablets have been charged to the 511 department but were budgeted in the 514 department. Therefore the 514 is down for the costs for the air cards. Litigation expenses are up due to court volume increases. Decreases the Community Development funding by \$2,000 as there have been no expenses in the last 3 years. Any major expenses would be most likely for a TIF development and they could be recovered from the developer going forward. Public Information is going down as printing is going down. M. Bennett comment regarding the newsletter costs. S. Kulik reported that the newsletter is charged there and that is all that is left. D. Besson question regarding the discussion about the plaques and picture frames and whether those costs are included in office supplies in this department. S. Kulik reported it would but nothing has been allocated. Her recommendation would be that bad debt expenses, currently in the 514 Administration budget, be reduced to zero for 2020 as everything is going to collections and we no longer write off

uncollectible ambulance accounts. There is also \$1,200 in 2019 that could be repurposed as well if the Board desires to do so.

- 3.1.3 Administration – 514 - S. Kulik reported on the proposed 2020 Budget. The salary line item is going up 2.7% as the Deputy Clerk received her Municipal Treasurer Association of Wisconsin (MTAW) certification and the agreement with her was a \$2,000 annual increase or \$0.96 per hour for that certification. Other increases are for the Administrator Contract and support staff under the pay for performance matrixes. Election wages are going up as it is a presidential election year; however they are still lower than in 2016 when the same election cycle was due. The difference in anticipated costs is due to the implementation of the e Poll Books which require less poll workers to accomplish the same task. Health insurance is rising as an employee in this department will no longer be eligible to be insured under their parents plan and will be coming on ours in April, 2020. The auditor contract is up again for a request for proposal for the 2020 -2022 audit periods so an estimate of what the new contract may be is included.
- 3.1.4 Inspections – 524 – S. Kulik reported on the proposal. She has been advised by SAFEbuilt that they have lost personnel and they have lost the primary manager as well. She has concerns about who is working in the Village representing us as she has no idea who they are. She reported she had met the new guy twice and he seems good as well but it very concerning. She has contacted their corporate office and she has contacted other communities and testing to see if they are interested in developing a consortium and eliminating the SAFEbuilt contract. M. Bennett asked if they would be a Village employee. S. Kulik commented that the initial thoughts are that each municipality would hire their own employee and they would back fill for each other when they are on vacations. The idea is MABAS for inspections.
- 3.1.5 Debt Service – 500 Fund – S. Kulik reported on the debt service tax levy transfer from the General Fund and the impact on the year end fund balance is approximately \$63,000. When the bonds are sold in November, any premium received would go to that fund as required by law. Premiums are anticipated as the interest rates are continuing to drop.
- 3.1.6 Tax Incremental Districts – Funds 450 & 460 – S. Kulik reported on the estimated tax revenues. She has all but 2 overlying districts with the best information available as to what their levy rate will be. TID 3 is approximately \$92,780 and TID 4 is \$101,980. Discussion regarding how the affordable housing program would work was discussed. TID 3 will be closed in 2020 and the residual funds are being reviewed for the affordable housing initiative previously discussed. TID 4 has a payment to the developer due in 2020 and if funds permit and the developer would agree, we could discuss advance principal payments as well to be able to close this district earlier similar to what was done with TID 3. D. Besson asked if what the process would be to expand the TID 4 boundaries. S. Kulik reported that it was possible to amend a TID. D. Besson commented that the owner of the strip mall adjacent to the TID has approached the Village with request for any assistance and wondered if this would be possible. S. Kulik reported that the façade renovations have already been done on that mall and they would not be eligible for reimbursement as they are already paid. Therefore the “but for” test would not be met.

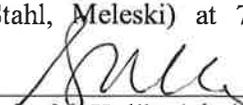
3.1.7 General Fund Revenues – 100 Fund – S. Kulik reported that earlier today the General Transportation Aid number was received and is \$41,104 greater than budgeted as the Governor has increase the percentage of standard costs by 1.5%. Investment earnings have been increased under the original proposal; however, it should be reviewed in light of this funding and potentially lowered as the overall interest is more volatile and unknown. S. Kulik recommends that the additional GTA aids are used to reduce property taxes. In addition, the public works department salary spreadsheet contained an error with an impact of \$23,128 more than was needed. The recommendation for those funds is to reduce the interest revenues by that same amount. S. Kulik reported that the impact from the original proposed budgets would have been \$90 on an average home. The proposals, if the recommendations are approved, the increase is \$14.84 on the average home. A new revenue line item was included for Video Service Provider Aids from the State as they law has now reduced what service providers must pay in franchise fees by 0.5% based upon the 2018 actual collections. That amount of aid must then reduce the franchise revenues received. It will be frozen in 2020 at the percentage collected in 2019 actual in perpetuity. M. Bennett question regarding what the other taxing districts are doing. S. Kulik reported that Milwaukee County and MATC are guestimates as she was not able to find any information. As estimated for the average home in Hales Corners, Milwaukee County would be \$10.33 increase, MMSD is \$17.45, Whitnall School District is a decrease of \$22.89 as there levy is based on equalized value state aid which was significantly higher under the new Governor’s proposal, and MATC is a decrease of \$2.63 for the same aid issue as the local schools. Overall increase in gross taxes is \$17.10 as estimated. D. Besson asked for percentage increase in tax levy and overall expenditures as presented. S. Kulik reported 1.19% increase in expenditures and tax revenues is 0.89% overall revenues are 1.22% increase. R. Brinkmeier asked what the staffing level is now with the changes as proposed and already approved in 2019. S. Kulik reported that the Code Aid position became a 1 FTE but it was a PTE and the increase was something like 0.43 and then the 1 new IT position was added. The Fire Department 2020 proposal is 1 FTE. S. Kulik also reported that the next department to start addressing staffing level need was Public Works which will likely be 2021. Other departments have minor increases for PTE hours.

Motion (Brinkmeier, Meleski) to reduce interest earning by \$23,128 and the Public Works – 543 Department applicable salary and benefit items for the amount of the calculation error; unanimously approved.

Motion (Brinkmeier, Stahl) to approve reducing the property tax revenue by \$41,104 and increase GTA reimbursement revenue; unanimously approved.

S. Kulik question regarding the discussion on the bad debt repurposing for the awards matter. M. Bennett would prefer to wait. Consensus to wait.

4.0 ADJOURNMENT – Motion to adjourn (Stahl, Meleski) at 7:20 p.m.; unanimously approved.



Sandra M. Kulik, Administrator/Clerk