

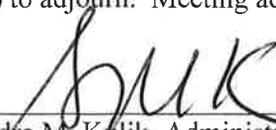
Village President Besson called the meeting to order at 6:45 p.m.

- 1.0 ROLL CALL** – Present: Pres. D. Besson, Trustees: M. Bennett, L. Bergan, R. Brinkmeier, K. Meleski, D. Schwartz and M. Stahl. Staff: Administrator S. Kulik, Health Director K. Radloff, DPW Director M. Martin and Co-Recreation Director V. Farina and Village Attorney J. Wesolowski. Audience (1).
- 2.0 PUBLIC COMMENT** – Phil Smyczek, 5610 S. Forest Park Drive, addressed the Board regarding a drainage issue at his residence. He indicated he is not making a complaint, he is just asking for an appeal for assistance. D. Besson commented that the matter will be referred to the Public Works Commission. Village Attorney J. Wesolowski commented that there is a difference between a public property and private property issue as it relates to public works that needs to be considered when the matter is addressed by boards and commissions.
- 3.0 SPECIAL COMMITTEE REPORTS**
  - 3.1 Plan Commission Meeting – April 20, 2020 – R. Brinkmeier indicated he had reported on this at a previous meeting, no additional comments.
  - 3.2 Library Board Meeting – April 23, 2020 – L. Bergan indicated she had also already reported on this, no additional comments.
  - 3.3 Board of Health – May 13, 2020 – L. Bergan commented that she had left the notes on the meeting behind and referred the Board to the minutes to be published soon.
  - 3.4 Fire & Police Commission Meeting – May 19, 2020 – R. Brinkmeier reported.
  - 3.5 Public Works Commission Meeting – May 22, 2020 – M. Stahl reported.
- 4.0 VILLAGE OFFICIALS REPORT**
  - 4.1 Presentation 2091 Audited Financial Statements – Michelle Walter, Baker Tilly Virchow Krause LLC addressed the committee regarding the annual financial statements.
    - 4.1.1 Resolution approving 2019 Audit – Motion (Schwartz, Brinkmeier) to approve Resolution 20-31 approving the 2019 audit; unanimously approved.
  - 4.2 Public Facility Update – M. Martin reported.
    - 4.2.1 Approval of Change Order No. 4 – Scherrer Construction - \$70,725.73 – M. Martin addressed the board regarding the proposed contract change order. Motion (Schwarz, Brinkmeier) to approve the change order as presented; unanimously approved.
  - 4.3 South 124<sup>th</sup> Street Cross Culverts – Declaration of Public Emergency – M. Martin reported on conditions related to a failure of the culvert.
    - 4.3.1 Resolution authorizing certain officials to declare a public emergency pursuant to Wisconsin State Statutes §§61.54 and 62.15(1b) for the emergency replacement of culverts located under the pavement in the 5700 block of South 124<sup>th</sup> Street in the Village of Hales Corners – Motion (Schwartz, Stahl) to approve Resolution 20-34 authorizing certain officials to declare a public emergency pursuant to Wisconsin State Statutes §§61.54 and 62.15(1b) for the emergency replacement of culverts located under the pavement in the 5700 block of South 124<sup>th</sup> Street in the Village of Hales Corners; unanimously approved.
  - 4.4 Environmental Health Sanitarian Pay Range – K. Radloff addressed the Board on the need to adjust the pay range based upon market prevailing rates in the Zone D departments.
    - 4.4.1 Resolution repealing Resolution 20-18 and recreating Authorized Positions by Department for year 2020 and setting the May 27, 2020 Pay

Ranges and Compensation Rates for Non-represented Positions – Motion (Schwartz, Bennett) to approve Resolution 20-32 repealing Resolution 20-18 and recreating Authorized Positions by Department for year 2020 and setting the May 27, 2020 Pay Ranges and Compensation Rates for Non-represented Positions; unanimously approved.

- 4.5 Charge off recommendation – Personal Property Taxes – 2017-2018 – S. Kulik reported on the small dollar uncollectible personal property taxes that are not eligible to be charged back to the overlying districts.
- 4.5.1 Resolution authorizing bad debts write-off and a transfer to Bad Debt Reserve funding – Motion (Schwartz, Meleski) to approve Resolution 20-35 authorizing bad debts write-off for uncollectible personal property taxes and a transfer to Bad Debt Expense; unanimously approved.
- 4.6 Resolution repealing Resolution 20-23 and recreating a declaration of a public health emergency – D. Besson requested changes to the resolution to correct the fifth whereas to change the time to p.m. and to remove the references to employee names in the proposed resolution. Motion (Schwartz, Meleski) to approve Resolution 20-33 repealing Resolution 20-23 and recreating a declaration of a public health emergency with changes as proposed. M. Stahl question regarding the intent of the resolution. S. Kulik commented that Resolution 20-23 contained a provision that it would stay in force until further Board action and without the new resolution, the existing one is still in place. K. Radloff expressed concern about the requirement for her to notice the Board under an emergency meeting prior to the issuance of any orders and as the situation is constantly changing she does not feel she can meet that requirement. M. Stahl question for J. Wesolowski regarding the 2 hour meeting notice. J. Wesolowski reported that it was correct that if a quorum could be called however in regards to the Health Officers ability to issue orders it is not required under the law for Health Officers to notify the governing bodies prior to the issuance of an order and he recommends striking the sentence at the end of the order that says “prior to the issuance of any order.” Motion (Schwartz, Bennett) to amend the original motion to include the striking of the last sentence after the word actions. Motion on amendment; roll call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson. Nays: none. Motion passes unanimously. K. Radloff requests the Village Attorney to clarify what the actions are for her based upon the revised resolution. J. Wesolowski stated that it means the Health Officer is authorized to undertake whatever actions the Health Officer deems necessary in case of an emergency or new event during an emergency however shall attempt to notify the Village Board as soon as possible and if timing isn’t immediate to attempt to bring the matter to the Village Board and request a meeting be called. Motion on original motion; roll call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson. Nays: none. Motion passes unanimously.
- 4.7 Recommendation for Summer Recreation 2020 program – S. Kulik reported that the school district has confirmed they will not open prior to June 30, 2020 and she had received notice from Milwaukee County that the park will remain closed for special events until June 20, 2020. There is no location that can accommodate the program. In addition, it had been suggested to limit the program to fewer participants however that would result in a \$250 per child increase in fees in order to break even at 88 students. Field trips would require 8 buses, the pool is closed and the ability to get a 5 year old to wear a mask. It is just not logistically possible to put this program on. V. Farina added that the program would need to be cut in half in weeks and also in the event that one child would become COVID positive we would likely be in a total shutdown and how do we refund the fees in that event. Motion (Schwartz, Brinkmeier) to cancel the 2020 Summer Recreation Program; unanimously approved.

- 4.8 Recommendation for July 4<sup>th</sup> Community Celebration- S. Kulik commented on the special event permit from Milwaukee County that is not going to be issued as the park is closed through June 20, 2020 and that opening would be limited to 300 participants as well as only allow 13 days to put together this program. Motion (Brinkmeier, Schwartz) to cancel the July 4<sup>th</sup> events for 2020 and include information in the newsletter. M. Bennett requested additional discussion on perhaps cancelling only some items and not the entire event. She asked whether the fireworks could be put on and have people view it from their cars or homes without having to be at the park. M. Martin commented that if people park on the streets we are likely to get complaints that people parked on lawns, that emergency vehicles can't get through and if we are the only community with an event we would likely end up with an influx of more than just Hales Corners residents to contend with. S. Kulik concurred and felt it would be an enforcement problem. M. Bennett commented that it is likely that residents will be doing something at their homes which is a whole other problem and would be taxing to our emergency departments. D. Schwartz is concerned about sending mixed signals if we cancel everything but the fireworks. R. Brinkmeier reported that 9 out of 18 municipalities had already cancelled a week ago and more are discussing it this week and parade units have not responded. S. Kulik reported that a decision regarding the fireworks needs to be made this evening so the deposit is not lost and can be carried over until next year. M. Bennett commented that she would like to see the newsletter report on the cancellation and include something related to what is allowed and is not allowed for home use. S. Kulik reported that she could do that. Motion unanimously approved.
- 4.9 Discussion and recommendation on modifications to the Administrative Office front counter – S. Kulik requested to add glass panels at an estimated cost of \$6,700 to address safety elements in serving the public. Staff has been using the glass sliding window to serve the public and the counter is blocked off with cubicle partitions. On court call night, we have to close the gate as the public waiting for court can be very disrespectful and blocking us from assisting anyone. The intention if approved would be to serve the customers from an open space where the counter drops down 8 inches. In addition the panic alarm must be continuously pushed in order to work; it is not a push a go option. Line of sight from the front counter to any exits is in clear sight from anyone at the counter. M. Martin reported that it has gotten consistently worse over the years and that they want to talk to a “man” in charge and things get heated at times. D. Besson commented he has witnessed similar issues with residents/customers and he had heard at the ICC that a customer had come over the counter after staff. Motion (Schwartz, Stahl) to approve the request; unanimously approved.
- 4.10 Report on authorized Operator’s Licenses- S. Kulik presented the report, no action taken.
- 5.0 Adjournment** – Motion (Schwartz, Bennett) to adjourn. Meeting adjourned at 8:50 p.m.

  
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Sandra M. Kulik, Administrator/Clerk