

Village President Besson called the meeting to order at 5:00 p.m.

- 1.0 **ROLL CALL** – Present: Pres. D. Besson, Trustees: M. Bennett, L. Bergan, R. Brinkmeier, K. Meleski, D. Schwartz and M. Stahl. Staff: Administrator S. Kulik and DPW Director M. Martin, Police Chief E. Cera, Fire Chief P. Jaskulski, Health Director K. Radloff and Village Attorney J. Wesolowski. Audience (0).
- 2.0 **PUBLIC COMMENT** – none.
- 3.0 **CONSENT AGENDA**
 - 3.1 Motion (Stahl, Bennett) to approve minutes of March 9, 2020 and April 16, 2020; Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
 - 3.2 Motion (Stahl, Bennett) to approve claims paid with March, 2020 Check Register: \$490,570.42; Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
 - 3.3 Motion (Stahl, Bennett) to approve claims paid with February PCard (\$42,840.51) and March PCard (\$15,157.29); Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes
 - 3.4 Motion (Stahl, Bennett) to approve payrolls for the periods ending 03/6/20 (\$127,625.74), 03/20/20 (\$118,092.36), 04/03/20 (\$126,228.85) and 04/23/20 (\$138,592.05); Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes January PCard: \$13,612.99; unanimously approved.
 - 3.5 Motion (Stahl, Bennett) to approve operators licenses for D. Koller, M. Morach, and J. Zastrow; Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
- 4.0 **SPECIAL COMMITTEE REPORTS**
 - 4.1 Plan Commission meeting – April 20, 2020 – R. Brinkmeier reported. D. Schwartz question regarding size of dog park area for Plum Tree and whether it was private or public. R. Brinkmeier response as to size for Dog Park as approved was 70 ft by 50 ft and that it was private for the Plum Tree tenants. M. Bennett question regarding lighting approved for the Citgo Station. R. Brinkmeier commented that is approved as presented and that any complaints would be handled by staff should they come in. S. Kulik response was that lighting on the apron panel is channel lit and points downward and the only other lighting was in the red triangle logo. The applicant’s signage brightness will be capable of dimming if complaints arise.
 - 4.2 Library Board Meeting – April 23, 2020 – L. Bergan reported.
- 5.0 **VILLAGE OFFICIALS REPORT**
 - 5.1 Median Maintenance Agreement – M. Martin reported on agreement.
 - 5.1.1 Motion (Stahl, Meleski) to approve Resolution 20-20 authorizing certain officials to execute an agreement for the 2020 Median Maintenance program with Kujawa Enterprises, Inc. (KEI); Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
 - 5.2 2020 Road Program Update – M. Martin reported on results of bid opening.
 - 5.2.1 Motion (Stahl, Meleski) to approve Resolution 20-21 Resolution authorizing certain officials to execute an agreement for the 2020 Road Program consisting of the paving of South 110th Street (from Grange Ave to Edgerton Ave), West Copeland Avenue (from 116th St to 108th St), and South 104th Street (from Scharles Ave to Edgerton Ave) to Stark Pavement Corporation (Brookfield, WI); Roll Call: Ayes: Bennett,

Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.

- 5.3 Public Works Facility Project Update – M. Martin reported on status of project.
- 5.4 2020/2021 Insurance Renewal – S. Kulik reported on details of memo and recommended additional coverage be added for \$1,000,000 for cyber-crime coverage and reported that due to staffing constraints, the Village is unable to apply for the False Pretense coverage as we are currently unable to have separation of duties on the financial side until additional staff is fully trained but can apply later in the year.
 - 5.4.1 Motion (Schwartz, Stahl) to approve Resolution 20-22 authorizing insurance coverage for 2020/2021 subject to the additional false pretense coverage being applied for when available staffing has been resolved; Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
- 5.5 Flexible Spending (125 Plan) updated plan document – S. Kulik reported that it was included for information purposes only as it is a required document under Federal Law. No action was taken.
- 5.6 Baker Tilly TID No. 3 Audit Engagement – S. Kulik reported that she had agreed and signed the document as it was a timing issue to close the TID as agreed to with the Department of Revenue and it could not wait until the Board met. Requested consent to acknowledge the contract as appropriate. Motion (Schwartz, Bennett) to approve as presented: Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
- 5.7 Summer Recreation Program Update – S. Kulik reported on the program registration being open with each request including a statement that the parent/guardian understands we may not be able to accommodate all the children or have the program at all. No funds are collected at the time of application and that if the program is in place this summer they will be notified and the parent/guardian has 48 hours to make the payment. No action taken.
- 5.8 Health Department Report – K. Radloff updated the Board on the actions taken by her department and the timeline of events up through the current date. D. Besson commended all the Village departments and staff for their work and dedication to the Village during this time. Trustees concurred with the commendation.

6.0 VILLAGE PRESIDENTS REPORT

- 6.1 Declaration of Emergency
 - 6.1.1 Resolution declaring a public health emergency in response to the coronavirus disease 2019 (COVID-19) and to provide for Village Boards, Commissions and Committees members meeting attendance by way of telephone and /or electronic audio and/or video communication. M. Stahl commented that a revised resolution had been sent and her motion (Stahl, Schwartz) is to approve the revised Resolution 20-23 declaring a public health emergency in response to the coronavirus disease 2019 (COVID-19) and to provide for Village Boards, Commissions and Committees members meeting attendance by way of telephone and /or electronic audio and/or video communication. M. Bennett question on who determines the end of the pandemic. D. Besson commented it is the local health officer. Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.
- 6.2 Executive Order Designation of Essential Personnel
 - 6.2.1 Resolution defining essential personnel in response to the coronavirus disease (COVID-19) Motion (Schwartz, Meleski) to approve Resolution 20-24 defining essential personnel in response to the coronavirus disease (COVID-19); Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.

6.3 Committee appointments

6.3.1 Resolution confirming appointments to the Board of Appeals, Building Board, Board of Health, Ethics Board, Fire & Police Commission, Historic Preservation Commission, July 4th Committee, Plan Commission and Public Works Commission. Motion (Schwartz, Bennett) to approve Resolution 20-25 confirming appointments to the Board of Appeals, Building Board, Board of Health, Ethics Board, Fire & Police Commission, Historic Preservation Commission, July 4th Committee, Plan Commission and Public Works Commission; Roll Call: Ayes: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Nays: none, motion passes.

6.4 Trustee Appointments

6.4.1 Resolution confirming Trustee Liaison & Member Appointments to Various Boards, Commissions and Committees. M. Bennett commented that the president had not reached out to her to discuss where she would like to be and questioned how the president came up with the list. D. Besson commented that it is to rotate everyone through the committees every two years. M. Bennett commented that she does not feel with what is going on, that now is a good time to be moving anyone. D. Schwartz commented that he agrees with M. Bennett and while he agrees that it's important to give the trustees the experience on the various bodies, it should be taken into consideration what the various passions are. He also expressed concern that he was no longer on the Awards committee after they had made so much progress. D. Besson commented that it was an error on his part and he will bring forward a correction at the next meeting. M. Bennett asked whether he would reconsider her appointments as she is not being used well to represent as she was elected to do as the committees she is assigned to meet only once year or is near complete. D. Schwartz commented that he would like to stay on Historic Preservation. Motion (Bennett) to defer this resolution until the Board meets as a Committee of the Whole and that current appointments are extended until a subsequent resolution is adopted. Motion fails for lack of second. Motion (Bergan, Brinkmeier) to approve Resolution 20-26 confirming Trustee Liaison & Member Appointments to Various Boards, Commissions and Committees. Ayes: Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson. Nay: Bennett. Motion passes 6-1.

6.5 Election of President Pro-tem effective date May 1, 2020 – D. Besson asked for motions from the floor. Motion (Brinkmeier, Meleski) to nominate M. Stahl as President Pro-Tem. M. Stahl appreciated the support but declined the nomination. Motion (Stahl, Meleski) to nominate R. Brinkmeier as President Pro-Tem. D. Schwartz commented that he prefers that the pro-tem be the most senior trustee and he doesn't know why they are breaking from that as it disrespects our history and he would motion for M. Bennett for president pro-tem. D. Besson calls the motion of of order as there is a motion on the floor. M. Stahl commented that she understands D. Schwartz's comment, but being here longer does not necessarily make someone more capable and that is not a reflection on M. Bennett at all just an observation and it is more an issue for capability rather than length of service and that M. Bennett is more than capable but others are as well; Ayes: Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson, Abstain: Bennett. Motion passes 6-1.

7.0 Adjournment – Motion (Schwartz, Stahl) to adjourn. Roll Call: Bennett, Bergan, Brinkmeier, Meleski, Schwartz, Stahl, Besson. Nays: None. Meeting adjourned at 6:34 p.m.



Sandra M. Kulik, Administrator/Clerk