



Public Health
Prevent. Promote. Protect.

Hales Corners Health Department

Hales Corners Health Department

5885 S. 116 Street

Hales Corners, WI 53130

414.529.6155

hchealth@halescornerswi.org

HALES CORNERS BOARD OF HEALTH – Meeting minutes from Wednesday, August 14, 2019

1.0 CALL TO ORDER – The meeting was called to order by Kathy Radloff at 7:03 pm. Present: Dennis Garvin, Bette Schubert, Mike Jansen, Don Schwartz and Ex-Officio member Kathy Radloff. Absent: Dr. Jackie Kuzminski.

2.0 APPROVAL OF MINUTES – A motion was made by Bette Schubert, seconded by Dennis Garvin, to approve the minutes from the May 8, 2019 Board of Health meeting. There being no corrections, the motion passed.

3.0 ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA – Kathy reminded the committee that all Board meetings in the Village must be recorded.

4.0

5.0 REPORTS:

a. Health Officer

i. Health Department staff updates

1. Clerical position-Mary Lou Bradstreet retired as of 7/31/2019 after 23 years with the Village. Position filled, Namrah Mirza-Haq started 8/5/2019.
2. Public Health Nurse position-recruiting continues
3. Medical Advisor-There is a physician interested in the position, plan to meet the last week of August

ii. Review of Grant Activity

1. Emergency Preparedness and Cities Readiness Initiative Grant
 - a. Grants renewed, grant cycle 7/1/2019-6/30/2020
 - b. Pandemic Flu Tabletop Exercise 12/2019, HCHD will attend
2. Prevention – Community Alliance
 - a. Substance Misuse Prevention Resource Guide-update
 - b. Dose of Reality PSAs running at Southridge Marcus Theater June/July
 - c. Drug Free Communities Grant application submitted 7/8/2019, will be notified in October if grant is awarded
 - d. Hales Corners Night Out 8/6/2019--E-cigarette Display Very successful presentation, especially in view of WI residents who have been hospitalized in July and August after

vaping unknown substance. Issued literature to parents on E-cigs, talking to teens, DHS website-Tobacco is Changing
Feedback given by members of ways to use e-cig display for future educational presentations

e. Event Planning

- Wisconsin Stigma Elimination Group (WISE) will present a WISE Basics talk at Community Alliance meeting on 8/21, includes topics of stigma, mental health and substance abuse
- Senior Workshop: Medication Safety and Disposal/Medication Take-Back event, 9/18 at Forest Ridge, will include Senior Safety by HCPD, avoiding scams and Medication Take-Back by HCPD
- Community Alliance meeting on 9/18 at HCFD--Wake Up Call Room Presentation, need area rug and air mattress
- QPR Training in Hales Corners to be scheduled for 9/ or 10/2019, input received from Board members, re: ways to promote attendance; plan to schedule from 6:00-7:00 pm in Hunt Room. Mike Jansen gave feedback on QPR training he attended 5/2019, utilized skills he learned with situation at his workplace.
- Wake Up Call Room at HCFD, will coordinate with new Fire Chief-date TBD-October or November 2019

b. Communicable Disease - Measles Outbreak in US update, no cases in WI to date

c. Environmental

- i. E-cig Ordinance prepared 5/2019, presented to Board on 6/3, passed on 6/10 unanimously. Letter sent to all HC businesses 7/29/2019, notified residents at Night Out and article in Hales Highlights-fall edition
 - ii. 2019-2020 Food License Renewals-complete
- i. China Lights-9/13-10/20, 9/10 soft opening
Food Vendors-have been notified of need to complete inspection application and pay \$30 fee for inspection prior to opening of event
 - ii. Preparing for 2019 Food Program Evaluation October 7-9, 2019 includes

b. review of records/P&Ps, observing and evaluating Health Department Sanitarian

c. Trustee Liaison

- i. DPW building-installing outside walls, completion anticipated end of Nov 2019

- ii. Update on Hwy 100 DOT project, completion anticipated end of Nov 2019
- iii. Festival Foods construction progress, completion anticipated Nov-Dec 2019
- iv. Hales Corners Elementary School Addition, Ribbon Cutting ceremony 8/28/2019, public welcome
- v. Awards Recognition Committee in the process of updating plaques and pictures of elected officials/staff who have served the Village since 1952, to be hung in the Board room and hallways in the James R. Ryan Municipal building. Much of this work will be noticeable in the building during the first half of 2020.

6.0 OLD BUSINESS – None.

7.0 NEW BUSINESS – None.

8.0 ADJOURNMENT – Mike Jansen moved to adjourn the meeting at 7:55 pm, seconded by Dennis Garvin. The next meeting will be on November 13, 2019 at 7:00 pm.

Respectfully submitted,
Kathy Radloff, Health Officer