

Acting Chair J. Mesec called the meeting to order at 6:30 pm.

**1.0 ROLL CALL** – Present: Commissioners A. Fritz, J. Mesec, R. Murphy, M. Postotnik, and Trustee Liaison K. Meleski (arrived at 7:05) and DPW Director M. Martin. Absent and excused: M. MacGillis. Audience: None.

**2.0 GENERAL BUSINESS**

2.1 Approval of Minutes- Motion (Postotnik, Murphy) to approve the October 17, 2019 minutes as presented; unanimously approved.

2.2 Public Comment- None.

2.3 Written Communications- None.

**3.0 DIRECTOR’S REPORT**

3.1 Salt Storage Building Update – Martin stated that project close-out and final pay request are in progress.

3.2 DPW Facility Update - Martin summarized the progress to date and closing up of facility for winter work. Completion of landscaping and building EIFS (exterior insulation finishing system) will be delayed until spring 2020.

3.3 2019 Road Program Update – Martin reported that all issues have been resolved. Final pay request and project close-out in progress. Construction bid \$212,990; Final amount \$151,557, less undercutting was required.

3.4 2019 Ash Tree Removal Program Update - The off-road work has been delayed due to wet weather.

3.5 2019 Pothole Report - Martin reported on year to date usage amounts and approximate man-hours spent on pot hole filling. Materials and labor to date: 26.01 tons of Cold Patch, 81.81 tons of Hot Mix, 212 bags (10,600 lbs.) of Concrete Patch. Total time expended by DPW for pot hole is estimated at 878 man-hours. Progress delayed due to weather. Sherwin Industries plant closed for season on 10/24. Cold patch will be used as needed until Spring 2020. Commissioner Murphy suggested using less expensive recycled asphalt in lieu of cold patch.

3.6 2020 Refuse Contract - Board of Trustees has approved a 1 year proposal from Advanced Disposal. Contract currently under final review with respective attorneys. Approximate 8% increase due to volatile recycling market and increases in trucking and labor associated with yard waste collection. Village to issue Request for proposal in early 2020 for 2021.

3.7 112<sup>th</sup> & Godsell Cross Culvert Replacement – Martin reported that the project is delayed until 2020. Culvert jetted as best as possible. Martin worked with Hales Corners Elementary to modify their project to accept additional storm runoff.

3.8 MLS (Multimodal Local Supplement) Funding Application - Martin reported that the village shall be submitting an application for this highly competitive road funding program. Village approved agreement with RA Smith (1,500) to assist DPW with application submittal. Hales Corners will be competing with all other cities and villages in Wisconsin for a portion of \$18.5 million. If successful, Village is eligible for 90% cost

reimbursement. After review of candidate projects, DPW chose W. New Berlin Road as the road most likely for successful selection.

- 3.9 LRIP (Local Road Improvement Program) - Application– Martin reported that DPW has successfully applied for LRIP funding. This program provides Hales Corners approximately \$40,000 every 4 years for road improvements.

**4.0 PROJECTS-**

- 4.1 Snow and Ice Removal Policy - Martin reported that the policy was approved by the BOT on 11/11, Resolution No. 19-85, and is now available on the VHC website. Martin and Village Administrator Kulik met with residents of three (3) cul-de-sacs where snow operations are to be modified going forward.
- 4.2 Neighborhood Traffic Calming Policy (NTCP) - No report. Policy remains a work in progress.
- 4.3 Drainage Policy – Martin has received a request from the Village President to begin drafting a Drainage Policy and a Right-of-Way policy. Research is underway.

- 5.0 NEXT MEETING-** Thursday January 16, 2020 (no December meeting), 6:30 p.m., at the Village Hall.

- 6.0 ADJOURNMENT-** Motion (Fritz, Postotnik) to adjourn the meeting at 7:26 pm.; unanimously approved.

Respectfully Submitted,

Commissioner A. Fritz