

Chair M. MacGillis called the meeting to order at 6:39 pm.

1.0 ROLL CALL – Present: Commissioners A. Fritz, M. MacGillis (Chair), J. Mesec, R. Murphy, M. Postotnik and Trustee Liaison K. Meleski and DPW Director M. Martin. Absent and excused: J. Chesney (Alternate).

2.0 GENERAL BUSINESS

2.1 Approval of Minutes- Motion (Fritz, Mesec) to approve the November 21, 2019 Minutes with minor grammatical revisions as discussed and given to Dir. Martin; unanimously approved.

2.2 Public Comment- None.

2.3 Written Communications- Martin advised the commission that J. Chesney is the new Alternate Commissioner.

3.0 DIRECTOR’S REPORT

3.1 Salt Storage Building Update - Martin advised that the Final Pay Request and Project Closeout had been delayed by the Holidays.

3.2 DPW Facility Update - Martin summarized the progress since Nov 11, 2019 and shared interior photos of the building. Exterior building and site work delayed until Spring 2020.

3.3 2019 Road Program Update – Martin reported that the Final Payment has been sent and the project closed.

3.4 2019 Ash Tree Removal Program Update – Three (3) off road locations remain due to site conditions.

3.5 2019 Final Pothole Report- Martin reported on the material and labor required to fill potholes in 2019. For 2019, DPW deposited 28.76 tons of Cold Patch, 81.18 tons of Hot Mix Asphalt, and 212 bags (10,600 lbs.) of Concrete Patch. It is estimated that DPW expended 878 man-hours of labor on pothole repairs.

3.6 MLS Grant- Martin reported that the Multimodal Local Supplement Grant was submitted. Martin stated that WisDOT received 1,596 applications totaling \$1.47 Billion in construction costs. In an effort to obtain funding, Hales Corners agreed to consider a funding split less than the grant specified 90:10. Notification of project selection will be in February 2020.

3.7 LRIP (Local Road Improvement Program) Application– Martin reported the application has been submitted. Under this program the Village is eligible for approximately \$40,000 every 4 years. This funding will be used in conjunction with the 3-year Road Improvement Plan.

3.8 112th & Grange Storm Pond Beaver Removal- Approximately 15 trees were lost to a beaver pair. Hales Corners contracted with a state licensed trapper to remove the beavers. The cleanup of the downed trees is waiting for the pond to freeze. Martin shared photos of the damaged trees and captured beavers.

- 3.9 Hales Happiness Homesites Water Trust Main Break – On Monday, 01/06/2020, DPW received notification of a water main break in the vicinity of 11100 Mallory Ave. A private contractor, hired by the Trust, repaired the main and installed a temporary road. DPW personnel were onsite to perform emergency utility location of Village facilities as required by Diggers Hotline. Martin shared photos of the scene.

4.0 PROJECTS

- 4.1 Snow and Ice Removal Policy Update- Martin passed out a minor update to page 7 to include maintenance of Hydrants and Catch Basins asking residents to “adopt” a hydrant or catch basin to keep it clear of snow. Chairman MacGillis requested that a Table of Contents also be inserted into the Policy. Motion (Mesec, Postotnik) to direct Martin to take the update to the COW; unanimously approved.
- 4.2 Neighborhood Traffic Calming Policy (NTCP) - Deferred to next meeting.
- 4.3 Drainage Policy- Emphasis is being shifted to a Right-of-Way (ROW) Policy due to time of year. Policy to include discussion items such as: Encroachments (Landscaping, Mailboxes, Private Lamp Posts, Boulders, Private markers and others); Drive approaches, Culverts, Endwalls, Driveway & Culvert Permits, Utility Accommodation & Utility Permitting. Martin is currently researching the subject and desires to have more information at the next meeting.
- 4.4 2021 Refuse Specifications (RFP) - Martin is working on draft specifications ready for PWC review by next meeting. Discussion to include but not limited to options such as contract length, collection schedule, and collection options. The goal is to advertise for bids later this year.
- 4.5 Forest Home Ave (STH 24) Driveway to Village Market- Martin presented information concerning the existing conditions of this intersection. The opening and adjacent medians were not constructed per plan. The eastern median was not completed due to changes in the original construction schedule to expedite completion of the roundabout. WisDOT now intends to complete this opening as part of the resurfacing of Forest Home Ave (STH 24) which is tentatively scheduled for 2025. DPW and HCPD to meet with WisDOT Operations in early February to develop Interim Traffic Control Plan. Discussions to include a review of the current signing and determine if median modification is needed creating the proposed exclusive right turn out of Village Market.
- 4.6 108th St (STH 100/USH 45) Cruising Ordinance Review- Martin reported that a request has come from the Board of Trustees for PWC to review the Cruising\NO U TURN ordinance on STH 100. The BOT asked that the review be completed and submitted no later than the November Committee of The Whole (COW) meeting. Martin distributed copies of the current ordinance for review and requested that the PWC be prepared to discuss at the next PWC meeting. Potential options include: keeping the ordinance as is; modify the ordinance as to time, particular intersections, etc.; or repeal the ordinance. The review is to be a collaborative effort with WisDOT, DPW, HCPD and local businesses. WisDOT permits U-Turns at all signalized intersections, with non-signalized intersections are evaluated by the WisDOT on a case by case basis.
- 4.7 3-yr Road Program- Martin reported that the projects have been selected and he is working with RA Smith to develop an engineering agreement. The first year is fixed but the remaining two years must be flexible and fluid due to variables such as over or under estimation, bid prices, unforeseen extras, and availability of the MLS Funding (See Item 3.6). Martin presented a map of the selected roads and table (See Attachment 4.7.1). A discussion of the roads and possible additions followed. Commissioner Murphy stated that he believed that the road selection process as previously spelled out was not completely followed. Motion to present this to the Board of Trustees (Mesec, Postotnik)

as planned; motion approved: (Aye-MacGillis, Mesec, Fritz, Postotnik, Abstain – Murphy).

5.0 NEXT MEETING- Thursday February 20, 2020, 6:30 p.m., at the Village Hall.

6.0 ADJOURNMENT- Motion (Mesec, Murphy) to adjourn the meeting at 8:20 pm.; unanimously approved.

Respectfully Submitted,

Commissioner A. Fritz