

Volunteer Committee Service

YES, I am interested in serving!

Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

Occupation or Area of Expertise or Area of Interest:

Please list the committee(s) on which you are interested serving:

Date: _____

Please return this form to:

Village Hall
5635 South New Berlin Road
Hales Corners, WI 53130

Phone: (414) 529-6161

FAX: (414) 529-6179

Rev. 05.09

BOARD OF APPEALS

Members: 5 citizens (with 2 alternates)
Appointment Term: 3 years
Staff: Village Planner

The Board is a quasi-judicial body that hears and decides appeals by property owners from provisions of the Village Zoning Code. The appeal must demonstrate that a hardship would result from strict application of Zoning Ordinance provisions.

The Board meets as needed to hear and act upon appeal applications. The meetings are typically held the second Tuesday of the month at 7:00 p.m.

Compensation: \$10 per meeting

BOARD OF HEALTH

Members: 5 (3 citizens, 1 trustee, 1 physician)
Appointment Term: 3 years
Staff: Health Department Administrator

The Board advises the Health Department and Village Board on issues of public health and safety. Dissemination of public health information and health education are goals of this board, and various projects and programs exist to support these activities. The Board works cooperatively with other village departments, other local health departments, and local schools.

The Board meets quarterly, usually in the evening, for about 1-2 hours.

Compensation: volunteer

BOARD OF REVIEW

Members: 5 citizens (with 1 alternate)
Appointment Term: 5 years
Staff: Village Clerk and Village Assessor

The Board is a quasi-judicial body that hears and decides appeals by property owners regarding their property value assessments.

The Board meets only once a year, in May or June, from 4:00 to 6:00 pm.

Compensation: \$10 per meeting

BUILDING BOARD

Members: 7 (6 citizens, 1 trustee)
Appointment Term: 3 years
Staff: Village Planner

The Board reviews certain residential property improvements to ensure compatibility with neighborhood homes and maintain a standard of architectural quality.

The Board meets the third Thursday of every month at 6:30 p.m. There are usually 2-4 items that require ½-1 hour to hear and act upon.

Compensation: \$10 per meeting

COMMUNITY DEVELOPMENT AUTHORITY

Members: 7 (5 citizens, 2 trustees)
Appointment Term: 4 years
Staff: Village Administrator and Village Planner

The CDA has statutory authority to plan and implement housing and redevelopment projects and initiatives.

The Authority is scheduled to meet the third Wednesday of every month at 6:30 p.m. Meetings are 1-2 hours.

Compensation: volunteer

ENVIRONMENTAL COMMITTEE

Members: 7 citizens
Appointment Term: 3 years
Staff: none assigned

The Committee advises the Village Board on environmental issues, such yard waste reduction and tree preservation. The Committee also is involved in energy conservation, wildlife habitat, air and water quality, and specialty projects. Public awareness is a primary focus.

The Committee meets the first Tuesday of every month at 7:00 p.m. Meetings are 1-2 hours.

Compensation: volunteer

ETHICS BOARD

Members: 5 citizens
Appointment Term: 3 years
Staff: Village Administrator and Village Attorney

The Board oversees the Ethics Code. The Board may conduct reviews and investigations in response to complaints. The Board may also provide interpretations or decisions on ethics matters.

The Board meets as needed.

Compensation: volunteer

FOURTH OF JULY COMMITTEE

Members: 15 citizens
Appointment Term: 3 years
Staff: none assigned

The Committee plans, organizes, and conducts the Village's annual July 4th celebration, including parades, car show, fireworks, races, and entertainment.

The Committee meets the second Tuesday of every month at 6:30 p.m. Additional meetings are scheduled as needed. Meetings are 1-2 hours. All members typically work specific assignments on July 4th.

Compensation: volunteer

HISTORIC PRESERVATION COMMISSION

Members: 7 (6 citizens, 1 trustee)
Appointment Term: 2 years
Staff: none assigned

The Commission helps administer the local Historic Preservation Code by nominating buildings/sites for historic designation and reviewing historic property improvements.

The Commission usually meets the third Tuesday of every month at 6:30 p.m. Meetings are 1-2 hours.

Compensation: volunteer

LIBRARY BOARD OF TRUSTEES

Members: 7 (6 citizens, 1 school district representative)
Appointment Term: 3 years
Staff: Library Director

The Board is responsible for setting policy for all aspects of the Library, including finances, personnel, operating policies, collection

development and establishment and implementation of a long-range plan. The Library Board has limited State Statutory powers of autonomy from the Village Board to ensure the freedom of public access to information.

The Board meets the fourth Wednesday of every month at 6:30 p.m. Meetings are 1½-2 hours.

Compensation: volunteer

PLAN COMMISSION

Members: 7 (5 citizens, 1 trustee, village president)
Appointment Term: 3 years
Staff: Village Planner

The Plan Commission advises the Village Board on the development and implementation of the Master Plan. Much of the Commission focus in on matters related to the Village Zoning and Subdivision Ordinances including zoning district and regulation changes, review of new commercial and multi-family development plans, and land divisions.

The Plan Commission meets the third Monday of every month at 6:30 p.m. There are usually 6-8 items that require 1½ - 2 hours to review and act upon. Commissioners are expected to field inspect some items in advance of the meeting.

Compensation: \$10 per meeting

POLICE & FIRE COMMISSION

Members: 5 citizens
Appointment Term: 5 years
Staff: Police and Fire Chiefs

The Commission is responsible for oversight of the Police and Fire Departments under optional powers of State Statute 62.13. They review and act on personnel matters, oversee budgets, and participate in Department rule making. The

Village Board retains authority over final budgets, labor negotiations, and compensation.

The Commission is scheduled to meet the third Tuesday of every month at 7:00 p.m. Meetings are typically 1½ - 2 hours long.

Compensation: \$10 per meeting

PUBLIC WORKS COMMISSION

Members: 5 citizens
Appointment Term: 3 years
Staff: Public Works Director

The Commission helps oversee Public Works activities including water projects, sidewalk and road projects, building and fleet maintenance, street lighting, sewer projects, drainage projects, and traffic management (i.e. traffic signs, parking, speed limits, etc). Most recommended projects require Village Board approval.

The Commission meets the third Thursday of every month at 6:30 p.m. Meetings are 1½-2 hours.

Compensation: \$75 per quarter

RECREATION COMMITTEE

Members: 5 (4 citizens, 1 school district representative)
Appointment Term: 1 year
Staff: Recreation Director

The Committee oversees the development and organization of programs such as Teen Center, basketball and soccer for grade schoolers, and Summer Recreation for children 5-12 years of age.

The Committee meets as needed. Meetings are typically 1-1½ hours long.

Compensation: volunteer

Village of Hales Corners Volunteer Committee Service

“Ask not what your country can do for you;
ask what you can do for your country”

~President John F. Kennedy

Citizen committees are an important part of local government. In Hales Corners, over 75 people serve on official Village boards, commissions, or committees. They actively participate in reviewing and providing advice on public policy and operations. This brochure provides a brief description of the various committees that assist your elected representatives on the Board of Trustees.

If you would like to learn more about a committee, please contact a Village Trustee or Village staff or simply attend a committee meeting!

If you would like to serve, please fill out the form on the back of this brochure and return it to the Village Hall. While at times all positions are filled on our committees, the Village maintains an active list of those interested to help fill vacancies as they occur.

