

Village of Hales Corners

5635 S. New Berlin Road
Hales Corners, WI 53130
Phone: (414) 529-6161
Fax: (414) 529-6179
www.halescorners.org



James R. Ryan Municipal Building

New Owner and/or Change of Mailing Address Request Form

Note: YOU MUST BE THE OWNER TO COMPLETE THIS FORM

(If you are a Registered Agent or have Power of Attorney authorization, please attach the appropriate legal document)

Check the applicable boxes and complete the appropriate sections below:

New Owner New Mailing Address

Date of Request: _____ Parcel #: _____

Property Address: _____ City/Village: _____

CHANGE REQUESTED BY:

Full Name: _____

Daytime Phone #: _____ Email: _____

Signature: _____

NEW OWNER(S) INFORMATION:

New Owners as of (Date) : _____ *Recorded as Document #: _____

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

CHANGE MAILING ADDRESS TO:

Mailing Address: _____ City: _____

State: _____ Zip: _____ Phone #: _____

I, as owner of the above property, request that any tax bills for the above property be addressed and mailed to the above information: *(for any name or property owner changes we would require the recorded Document # of the deed information recorded in the Milwaukee County Register of Deeds)

Owner's Signature: _____

Please mail or bring completed form to:
Village of Hales Corners, 5635 S New Berlin Road, Hales Corners, WI 53130.
Any questions please contact us at (414) 529-6161.