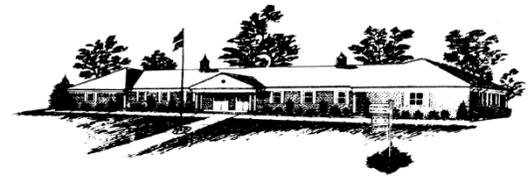


Village of Hales Corners

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James R. Ryan Municipal Building

POLICE AND FIRE COMMISSION

Minutes

April 19, 2016

- I. **Call to Order and Roll Call:** President Jim Gilboy called to order at 6:31pm. Present: President Jim Gilboy, Commissioners Tom Sobocinski, Karen Geiger, Ian Thomson, Trustee Mary Bennett, Chief Eric Cera, and Chief Michael Jankowski.
- II. **Approval of Agenda and Minutes**
 - 2.1 Approval of Agenda and February 16 and March 15 minutes: Update to both minutes to reflect Trustee Bennett was at both meetings, and update to read security updates at village hall will be made rather than have been made.
- III. **General Information**
 - 3.1 Written Communication: None
 - 3.2 Audience Communication: None
 - 3.3 Commissioner's Communication: Commissioner Geiger mentioned her term is set to end and she will stay until a replacement is found. Commissioner Sobocinski commented that it has been an active month with good press for both the PD and FD.
 - 3.3.1 President's report: A village credit card has been approved.
- IV. **Old & New Business**
 - 4.1 Discussion on options to recognize citizen contributions in the village. Also a special recognition for both the HCPD and HCFD for their excellent work and a job well done with the recent homicide investigation. The cooperation between the departments and among all the agencies who assisted led to a successful investigation and quick resolution for an otherwise a tragic situation.
- V. **Reports**
 - 5.1 Trustee Liaison – Mary Bennett: Credit card has been approved. The limit on reimbursement for meals while traveling has been updated. A Victory Orchard on Parnell Avenue will be planted in April with 20 fruit trees on a vacant parcel for public use. Looking into an ordinance change to permit private bee keeping. New Berlin Road unofficial name change meeting is set. Did not approve a liquor license for the BP on Forest Home Ave. Working with a firm to conduct the formal search for Village Administrator. Re-proposed removing the bike lane for the Hwy 100 construction.

5.2 Chief Reports

5.2.1 Police Chief Report—Chief Cera Presented

- St Patrick's Day enforcement and seat belt enforcement have been successful.
- Municipal court and health department security upgrades are nearly complete.
- All dispatchers are now advanced certified.
- Resignation of Linda Walczak to take a full time career position.
- 138 hours of training in March is a significant increase in training.
- All squad video now automatically transfers wirelessly resulting in substantial time savings.
- Bullet proof vest partnership grant drafted.
- Bureau of Transport Safety speed enforcement grant may be available next year.
- Sex offender registry ordinance still under review.
- Chief Cera will resubmit updates to knife ordinance.
- **Commissioner Geiger moved to approve General Order 539 permitting administration of NARCAN by HCPD. Commissioner Thomson seconded. Approved.**
- **Commissioner Sobocinski moved to approve General Order 616 to comply with State of Wisconsin Criminal Trespass to Dwelling investigation and mandatory removal. Commissioner Geiger seconded. Approved.**

5.2.2 Fire Chief Report—Chief Michael Jankowski presented.

- HCPD worked phenomenally well on the homicide investigation and demonstrated incredible professionalism, empathy, and skill in managing the media during the investigation.
- Shared responses with Greendale are in line with anticipated volume.
- Fire code revisions have been approved by the board.
- Fee code resolution has been approved by the board.
- Highway response fee resolution is being drafted.
- Xperience Fitness donated 4 gym memberships to the FD and free training services.
- HC Women's Club donated \$700 to purchase needed hydrogen cyanide detectors for the FD.
- Firemark Award program has named Dep. Chief Freibergs a finalist. The award is based on social media and recognizes community service.
- The village credit card is projected to result in substantial cash back for the village.
- Eagle Scout project sign has been installed, minor adjustments will be made shortly to allow for programming the sign.

- PR Committee will be holding another pancake breakfast and open house, TBA.
- Joel Kramschuster is taking 4 weeks of leave while starting at another position but expects to return once probationary period is over.
- Commissioner Sobocinski moved to promote Lt. Troy Dornack to Part-Time Captain Position effective 5/1/16 with a 1 year probationary period. Commissioner Geiger seconded. Approved.

VI. Next Police and Fire Commission set for May 17, 2016

VII. Adjourned at 7:40pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'I. Thomson', followed by a horizontal line and three dots.

Ian J. Thomson
Commission Secretary

05/16/16