



Public Health
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Hales Corners Health Department

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HALES CORNERS BOARD OF HEALTH – Meeting Minutes from Wednesday, May 4, 2016

- 1.0 CALL TO ORDER – The meeting was called to order by Kathy Radloff at 7:00 pm. Present: Lyn Ranta, Dennis Garvin, Mike Jansen, Bette Schubert, and Ex-Officio member Kathy Radloff. (Dan Besson, absent and excused.)
- 2.0 APPROVAL OF MINUTES – A motion was made by Mike Jansen, seconded by Dennis Garvin, to approve minutes from the February 24, 2016 Board of Health meeting. There being no corrections, the motion passed.
- 3.0 ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA – There were no announcements or additions. Kathy reminded Mike Jansen that he is up for renewal to the committee at the end of June.

4.0 REPORTS:

Health Officer Report

- Kathy reported on BAT-16 planning and requested contact numbers for the volunteers.
- Suggestions were requested for future bulletin board displays in the lobby; Lyn Ranta proposed items such as bug spray and the Zika virus as well as firework and fire ring safety. Kathy announced that a new bulletin board, to be installed soon, will have information relating to the 3 focus areas in the CHIP.
- An update on the CCTV/Intercom was given.
- Kathy discussed the recently completed computer upgrade with a new server and backup system.
- CD Updates were discussed, including Elizabethkingia and Zika virus. A Zika virus awareness article was put into the summer Village newsletter.
- Grants for 2015-2016 were discussed:
 - PHEP Budget Period 4 – Kathy stated that this grant year ends June 30th and explained the transition to HERC. Health Department staff conducted walk-through assessment at HCL Community Center and did security assessment with the joint effort of HCHD/HCPD. She reminded the committee of the full-scale exercise on June 14, 2016.
 - PHEP BP5 – Kathy reported that there is an anticipated 10% cut in funding.
 - Ebola – Kate attended tabletop exercise, completing our grant requirement.
 - Radon – Kathy shared numbers of kits distributed and results. A reminder that test kits are still available is in the upcoming Village newsletter.
- Community Health Improvement Plan 2020 – The department received excellent feedback from community members and the plan is nearing completion.

Environmental

- State Food Program Evaluation – Kathy reported that the department is completing the response plan.
- Annual food, B&B, pools and tattoo & body piercing renewals went out May 1st with customer satisfaction surveys as recommended by DHS.
- FSRL merge – Kathy stated we are waiting for state ordinances and rules to be updated before changing Village ordinances. A discussion was held on duplicate inspections by us and DATCP and the impact on fees. It was suggested to find out what surrounding areas are charging.
- Golden Chicken fire – Mary Kapelis received a nice thank you from the owner after she recommended they clean the hood more frequently. He followed her advice and the fire department commented the fire would have been much worse if it hadn't been recently cleaned.
- Animal bites – Kathy noted that the number of incidents have increased and many involved animal owners. A discussion was held regarding noncompliance of quarantine orders and support was expressed for an ordinance that includes a fine for unlicensed or unvaccinated animals. Kathy reported that she submitted a newsletter article about the quarantine procedure.

Kathy discussed progress on recruitment for Village Administrator.

Trustee Liaison – no report.

5.0 OLD BUSINESS – None

6.0 NEW BUSINESS – Next meeting in early September.

7.0 ADJOURNMENT –Lynn Ranta moved to adjourn the meeting at 7:40 pm, seconded by Bette Schubert.

Respectfully submitted,

Kathy Radloff, Health Officer