



Hales Corners Health Department

5885 S. 116 Street

Hales Corners, WI 53130

414.529.6155

hchealth@halescornerswi.org

HALES CORNERS BOARD OF HEALTH – Meeting Minutes from Wednesday, May 21, 2014

1.0 CALL TO ORDER – The meeting was called to order by Debra Persak at 7:00 pm. Present: Dan Besson, Dennis Garvin, Mike Jansen, Lyn Ranta, Bette Schubert, and Ex-Officio member Debra Persak.

2.0 APPROVAL OF MINUTES – A motion was made by Lyn Ranta, seconded by Mike Jansen, to approve minutes from the October 9, 2013 Board of Health meeting. There being no corrections, the motion passed. A motion was made by Lyn Ranta, seconded by Dennis Garvin, to approve minutes from the January 22, 2014 Board of Health meeting. There being no corrections, the motion passed.

3.0 ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA – There were no announcements or additions.

4.0 REPORTS:

- Health Officer Report
 - Debra Persak distributed the Mid-Point Progress Report 2011-2013 for the Community Health Improvement Plan.
 - The MOU for shared VFC immunization services was executed and implemented as of April 1, 2014 between the Greenfield and Hales Corners Health Departments.
 - Debra Persak provided a communicable disease update on mumps in Wisconsin, and measles and MERS cases in the United States.
 - The Health Department is scheduled to undergo a Chapter 140 Review in September, 2014. This Review of Health Department programs, services and policies is conducted every five years by the Wisconsin Division of Public Health and will be the Health Department's fourth Chapter 140 Review. Most documentation and evidence will be submitted electronically for assessment prior to the onsite visit.
 - Health Department staff participated in an annual preparedness exercise last week, testing local health department response to an anthrax event. Various capabilities were exercised, including first responder health and safety and fatality management plans.
 - As of April 1st, all daily activities have been entered electronically into a new software program called Public Health Activity Tracker. Using the Activity Tracker allows staff to go paperless and time and cost centers can be easily calculated using the software.

- Environmental Report
 - Inspection reports for Hales Corners restaurants continue to be posted on the JournalSentinel website. These reports are available due to the Open Records law and are posted monthly for the public to view.
 - The Health Department is scheduled to complete its first full year of electronic inspection reports using HealthSpace.
 - There will be no Farmer's Market this year.

- Trustee Liaison Report
 - Dan Besson reported on current Village of Hales Corners news.

5.0 OLD BUSINESS – None

6.0 NEW BUSINESS – None

7.0 ADJOURNMENT – Dan Besson moved to adjourn the meeting at 7:30 pm, seconded by Bette Schubert.

Respectfully submitted,

Debra Persak, Health Officer