



Hales Corners Health Department

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HALES CORNERS BOARD OF HEALTH – Meeting Minutes from Wednesday, January 22, 2014

The meeting was called to order by Debra Persak at 7:05 pm.

- 1.0 CALL TO ORDER – Present: Dennis Garvin, Mike Jansen, Lyn Ranta, Bette Schubert, and Ex-Officio member Debra Persak. Absent: Dan Besson.
- 2.0 APPROVAL OF MINUTES FROM OCTOBER 9, 2013 – The minutes were not received by Board members; therefore, approval was postponed until the next meeting.
- 3.0 ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA – There were no announcements or additions.
- 4.0 REPORTS:
 - a. Health Officer Report
 - Debra Persak reported on the legal opinion requested and received from Village Attorney Wesolowski allowing contracting with another municipality for the provision of immunization services to Hales Corners residents. Background information on federal policy changes pertinent to ordering vaccine was reviewed and there were no objections from Board members to proceeding with the contracting plan. Persak reported that discussion has taken place with Greenfield Health Officer, Darren Rausch, who is agreeable to contracting with Hales Corners for immunization services. A Memorandum of Understanding will be developed for this purpose, to be reviewed by municipal officials.
 - Persak reported on recent communicable disease cases in the village, and health department surveillance, investigation, and control efforts.
 - Persak reported on the upcoming Chapter 140 Review that occurs every five years per Wisconsin Administrative Code and statutes. There is a draft review tool being piloted by several health departments state-wide. Hales Corners' last 140 Review occurred in September 2009; therefore, our next review will occur in late 2014. The Health Department will begin collecting documentation and evidence as per the revised tool to assist with the review.
 - Persak reported that the annual Emergency Preparedness exercise will take place on the evening of May 6 and the morning of May 7, 2014. Board members were reminded that they are in the Wisconsin Everbridge alerting system and may receive an after-hours phone call on May 6 surveying their ability to respond to an event. Health Department staff will participate in both phases of the annual exercise.
 - b. Environmental Report
 - Persak gave a Radon screening test kit update. The Health Department Radon Grant received in 2011 and 2012 was not renewed in 2013 due to grant cutbacks. However, the Health Department ordered 30 kits at \$5 each through the Radon Information Center in 2013 and again in 2014 as there was interest expressed by residents for the Health Department to provide kits. This was advertised in the quarterly Village Newsletter and all 30 kits were distributed in 2013 with five kits having been distributed thus far in 2014. Residents are paying the \$5 fee as the kits are no longer free through the grant.
 - The Sanitarian's workload was discussed with respect to inspections of licensed facilities. Persak reminded Board members that fitness clubs are unlicensed and unregulated in Wisconsin, yet fitness club members continue to report complaints to the Health Department

anonymously. The Health Department licenses and inspects swimming pools in fitness clubs, but not the rest of the facility on a routine basis. If a complaint is received regarding the general facility, the Health Department Sanitarian will respond with an inspection if the complaint is health-related. Broken equipment and staff interactions with customers do not trigger a health department inspection.

- The Health Department has been using HealthSpace, the state-sponsored web-based inspection software program, since July 1. Inspections of licensed facilities by the Sanitarian are entered into HealthSpace. The JournalSentinel has requested permission to obtain all inspection reports entered by any municipality for posting to their website. Permission under the Open Records Law has been granted and Hales Corners' inspection reports in HealthSpace are viewable on the JournalSentinel website.
- Persak reported that Bartolotta Catering did not have their contract renewed at Boerner Botanical Gardens for 2014 and Zilli Hospitality Group is now providing food service at Boerner. ESushi at Pick 'N Save went out-of-business.

c. Trustee Liaison Report

Trustee Dan Besson was unable to be at the meeting and there was no report.

5.0 OLD BUSINESS – None

6.0 NEW BUSINESS – Dr. Ranta reported on a new regional initiative called Immunize Milwaukee Coalition which promotes immunizations, awareness, and education efforts.

7.0 ADJOURNMENT – Dennis Garvin moved to adjourn the meeting at 7:45 pm, seconded by Bette Schubert.

Respectfully submitted,

Debra Persak, Health Officer