



Hales Corners Health Department

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HALES CORNERS BOARD OF HEALTH – Meeting Minutes from Wednesday, January 21, 2015

1.0 CALL TO ORDER – The meeting was called to order by Debra Persak at 7:00 pm. Present: Dan Besson, Dennis Garvin, Mike Jansen, Bette Schubert, and Ex-Officio member Debra Persak.

2.0 APPROVAL OF MINUTES – A motion was made by Dennis Garvin, seconded by Mike Jansen, to approve minutes from the August 27, 2014 Board of Health meeting. There being no corrections, the motion passed.

3.0 ANNOUNCEMENTS AND ADDITIONS TO THE AGENDA – There were no announcements or additions.

4.0 REPORTS:

Health Officer Report

- Debra Persak discussed the Chapter 140 Review assessment that took place on September 26, 2014 at the Health Department. Persak reported that every five years, in accordance with Wisconsin Administrative Rule, each local health department must participate in a review process to assess compliance with required core Public Health functions and services. The Wisconsin Department of Health Services review team conducted an on-site visit and reviewed evidence submitted electronically to complete the assessment. After a very favorable review, the Health Department retained status as a Level 1 Health Department.
- Debra Persak reviewed the Health Department 2015 budget.
- Debra Persak reviewed the statutory requirement that each local health department create a community health improvement plan every five years, including a comprehensive needs assessment process involving local partners and benchmarks for monitoring change. Prevention grant funds may be used to begin the planning process for the next five-year community health improvement plan cycle (2016-2020). Board of Health members reviewed Healthiest Wisconsin 2020 health focus areas, as well as the most current Community Health Survey Report from the Milwaukee Health Care Partnership Health Assessment Task Force. Upon review and discussion, it was determined that the following health focus areas would guide community health programs and activities for the upcoming five year cycle: 1) Alcohol and Drug Use, 2) Injury and Violence Prevention, and 3) Mental Health.

Environmental

- Debra Persak reported that Health Department Registered Sanitarian, Mark Meske, retired after 31 years of service to the Village. A new Sanitarian, Mary Kapelis, has been hired and is working with Mr. Meske prior to his departure. Ms. Kapelis will work 8 hours per week inspecting licensed restaurants, retail food establishments, tattoo and body piercing establishments, public swimming pools, bed and breakfast establishments, school lunch programs, and massage establishments.

- Debra Persak provided an update on change-of-ownership for restaurants in our jurisdiction.

Trustee Liaison

- Trustee Dan Besson reported on current Village of Hales Corners news and updates.

5.0 OLD BUSINESS – None

6.0 NEW BUSINESS – None

7.0 ADJOURNMENT – Bette Schubert moved to adjourn the meeting at 8:00 pm, seconded by Dennis Garvin.

Respectfully submitted,

Debra Persak, Health Officer