

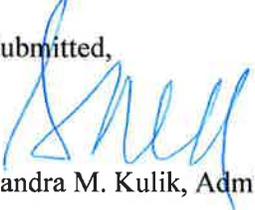
The meeting was called to order at 7:45 p.m. by Chair K. Meleski.

- 1.0 **Roll Call** – Present: Chair K. Meleski, Pres. R. Ruesch, trustees D. Besson, M. Stahl, and L. Teschendorf; M. Bennett D. Schwartz excused. Administrator S. Kulik,. Other Staff: Pat Laughlin, J. Sonntag, K. Radloff, & Chief Jankowski. Other Audience (2).
- 2.0 **Public Comment** – None.
- 3.0 **2017 Budget** – S. Kulik presented supplemental documents: functional expenditure analysis which clarifies how Village services are paid for whether fees, grants, other or tax levy. Revised Health Department Summary page 80. Health insurance is a 10% assumption based upon conversations with the broker and a health care assessment will be completed with open enrollment in November. Hard decisions will need to be made concerning retiree health insurance benefits throughout 2017. Any changes made in the administrative adjustments section has been discussed and agreed upon by the affected departments. A borrowing is not included in the 2017 proposal for the DPW garage as design work has not begun and a committee will be formed to address the project from a stakeholder perspective. The design work funding has already been provided.
 - 3.1 **Library** –Library Board President M. Lindberg presented proposal. Discussion on room use and attendance from 2016. Reciprocal borrowing from MCFLS has increased revenue transferred to Village. Reduction in health care costs due to plan selections from eligible employees. P. Laughlin discussed increases in operating budget for MCFLS at 27% increase due to a new member agreement in exchange for enhanced services to member libraries. Telephone service expenditures are increasing due to aging system maintenance costs. Equipment replacement includes a replacement of public copier at \$14,000 to enhance revenue stream in order to print from WIFI devices and accept credit cards and cash to print. D. Besson questioned revenue stream. P. Laughlin indicated it is not available at this time and could be a year or two before the numbers are available. D. Besson questioned price difference between WIFI copiers versus non-WIFI. P. Laughlin indicated the staff copier was \$9,000 so the price is significant. D. Besson question concerning overtime. P. Laughlin indicated it is a mirror of actual costs for the past few years to add the \$200 to meet actual cost data. S. Kulik questioned if a lease option on the copier has been explored. P. Laughlin has not approached this from a lease versus purchase option as in the past the answer was that municipalities tend to own. S.Kulik indicated that is not always the case and Gordon Fleisch is a good company. P. Laughlin was requested to explore the lease option with the vendor.
 - 3.2 **Health Department** – K. Radloff presented proposal is the same as 2016 except for the payment in lieu due to a retiree for health insurance which begins in September. Grant funding for EBOLA ended in September and the RADON grant ends in December. Grant funding for 2017 are for Preparedness is approximately \$28,000, Readiness Initiative is \$1,600, Immunization grant is \$2,600 and a Prevention grant of \$2,100 for a total of roughly \$34,000 in grant funding. K. Radloff presented the goals for the department to the board. D. Besson questioned which services that we provide are mandated by the State. K. Radloff directed them to the goal sheet and items identified on that sheet, specifically a community health improvement five year plan, a communicable disease program and preparedness initiatives. D. Besson discussion surrounding heroin epidemic. K. Radloff participated in Whitnall Heroin Summit at the high school and

national night out. D. Besson addressed departmental contact regarding hoarding situations. K. Radloff addressed an ongoing issue with one specific resident which should be resolved with the help of the building inspector to determine if home would be salvageable.

- 3.3 Municipal Court.** –J. Sonntag addressed the board. Court revenues are on track for current receipts. Collection efforts will be sent to the State of Wisconsin to utilize their collection efforts as debt transferred to the State is ranked higher on hierarchy of collection recoveries if you use the State debt collection practices as well as the entire amount owing the Village is returned, any collection efforts or admin fees assessed by the state they retain. The only negative is that if someone tries to pay the Village for transferred debt, we cannot accept payment and must refer them to the state. Regarding personnel staffing, the current overflow assistant clerk is now working fulltime for the Village dispatch center. Past practice was to pay dispatch wages for this work; however the rate is not consistent with the work load as designed so the wage is decreased to \$15.00 per hour. The increase in bailiff wages to hopefully draw an off duty officer as the current bailiff is retiring and most other off duty or retired officers will work at the Brewer stadium or at hospitals but our wages are not competitive. Other option is to have a court officer who is a member of the police department assigned to duties on court nights. Court performance measures indicate a reduction in tickets is due to police activity and the grant funding the police department has available to issue tickets for enforcement grants for Click It Or Ticket (CIOT) or alcohol grant activity. D. Besson questioned why dismissal rate is high. J. Sonntag discussed relationship with juvenile hold tickets that provided it's a first offense, the ticket can be held open and if they have no other contact with the police in any form, the tickets can be dismissed they only pay a court fee. 2016 Goals are completed specifically the security cameras and panic alarms. 2017 Goals, including the earlier discussion on the bailiff, a parking ticket collection program to try and collect on these citations after the mandatory three notices are given.
- 3.4 Fire Department** – M. Jankowski presented his budget. Initial budget, not considering the health insurance adjustment of 10% was submitted at a negative 1%. Increases in revenue are reflected and increases in wages for part time assistance. A program to increase the ambulance fees will also be provided in 2017. D. Besson question concerning recognition of donors to the department. M. Jankowski discussed procedure. D. Besson discussed recently adopted Village Board procedure and he was welcome to address large or small donations to the board as well. M. Jankowski discussed a program to refer 3 time fall calls to the Health Department and has been working with K. Radloff towards that program. D. Besson question concerning what the cost would be for a assisted facility development. M. Jankowski indicated industry average is 1.5 calls per unit or per room for each development. Also 55 employees have been trained by the Fire Department in the past four years. On average a third of the department turns over each year as part-time staff goes to another department fulltime. When a fulltime officer is out on leave, other fulltime personnel are attempting to cover all the needs of the department. To plan for the future the Fire Department will work with the Administrator to develop a funding mechanism to hire one additional employee fulltime.
- 4.0 Adjournment-** Meeting adjourned at 9:00 p.m. (Stahl, Teschendorf).

Submitted,


Sandra M. Kulik, Administrator