

The meeting was called to order at 6:45 p.m. by Chair L. Teschendorf.

- 1.0 **Roll Call** – Present: Chair L. Teschendorf; Trustees M. Bennett, D. Besson, J. Mesec, R. Ruesch, D. Schwartz, and M. Stahl; Administrator M. Weber. Also present: DPW Director M. Martin. Audience (1).
- 2.0 **Public Comment** – None.
- 3.0 **Agenda Items**
  - 3.1 **Appointments** – Recommend Dan Scharf for Board of Appeals, unanimously approved (Ruesch, Stahl).
  - 3.2 **Hawthorn Garden Club Room Use Request** - Carol Buran (Hawthorn Garden Club) requested use of room. Recommend approval, unanimously approved (Schwartz, Stahl).
  - 3.3 **Muni. Code Sec. 11.08 - Licensing of Dogs and Cats; Regulation of Animals Regs.-** No report.
  - 3.4 **Health Department Computer Upgrade** – Recommendation to upgrade per M. Martin Feb. 15 memo, unanimously approved (Mesec, Besson). Source of funds include \$1700 from grants and \$3616 from unappropriated capital surplus for purchase, and \$470 annual maintenance absorbed into department budget.
  - 3.5 **EMS Billing Contract Renewal & Fire Highway Response Fees** – A draft successor contract was reviewed. A final version might be ready for consideration at the Mar. 28 Board meeting. Possible changes in the Village’s Highway Response Fee ordinance and fee collection are also being reviewed for consideration at the April Committee of the Whole (COW).
  - 3.6 **Snow Plow Purchase** – Mr. Martin presented the proposal form in his Mar. 1 memo. Recommendation to purchase, unanimously approved (Besson, Stahl).
  - 3.7 **Village Welcome Signs** – Mr. Martin noted that a Holz Family Foundation grant award was made last year for streetscape improvements including the welcome signs. He presented a proposal. Recommendation to refurbish, unanimously approved (Ruesch, Stahl).
  - 3.8 **New Berlin Road Name Change** - D. Schwartz and M. Martin reported.
  - 3.9 **WisDOT STH 100 Corridor Study-TID #2-Activities** - WisDOT is reviewing the January 25 Board letter requesting bike lane removal. The Bosch owner intends to submit plans for Bosch move and redevelopment of the immediate area.
  - 3.10 **Bad Debt Write-Off**- Recommendation to write-off bad debt as presented, unanimously approved (Besson, Bennett).
  - 3.11 **Security Improvements – Board Room, Health Dept.** - Police Lt. Murphy coordinated a review of security needs with municipal court and health department staff. A duress call system is proposed for the board-court room, and an intercom at the health department. Both would also have cameras. Recommendation to approve using unappropriated capital surplus, unanimously approved (Besson, Bennett).
  - 3.12 **2015 Budget and Year-End Transfers** - Auditors are finishing 2015 financial statements. Year-end estimate of general funds surplus is \$386,000. Revenues will be about \$14,000 less than expected.
  - 3.13 **2016 Budget – ERF/Capital Purchases** – None.
  - 3.14 **GASB 54 Policy** - No update.

- 3.15 **Habitat for Humanity** - The local Habitat for Humanity organization has asked if the Village would help promote their Deconstruction Services Program. The matter was referred to the Environmental Committee.
  - 3.16 **Cell Tower Ground Lease (License Agreement)-Crown Castle Proposal** – Mr. Weber indicated Crown Castle is seeking to renew their agreement in advance of expiration. Several options include capitalization of periodic payments. Matter deferred to next COW meeting.
  - 3.17 **Revaluation-Update** – The Committee requested the assessor provide clarification of process options for property owners who have not been able yet to schedule a walk-through inspection. Trustees discussed their experiences with assessing staff and other reports from residents.
  - 3.18 **Licenses** – Recommend operator licenses for J. Beier, R. Butske, M. Cowman, S. Dlouhy, A. Goepfert, M. Kolkoski and J. Majkowski, unanimously approved (Ruesch, Besson).
  - 3.19 **Hales Corners Park/Pool** – Mr. Schwartz reported.
  - 3.20 **Chamber of Commerce** – Chamber materials presented.
  - 3.21 **Admin Recruitment** – The Committee discussed options for recruiting a new administrator upon Mr. Weber’s announcement he would retire August 4. It was felt a recruiting consultant would be appropriate.
  - 3.22 **Admin./Finance Report-Staffing-Priorities** – Mr. Weber reviewed proeojct priorities based upon his retirement in August.
- 4.0 Potential new development and the creation of a tax incremental district in the area south of West Grange Avenue and east of STH 100. The Committee entered closed session pursuant to Wis. Stat. § 19.85(1)(e), to deliberate upon and to consider the negotiation of potential property acquisition/relocation costs and developer proposal(s), with regard to potential new development and the creation of a tax incremental district in the area south of West Grange Avenue and east of STH 100, and to re-enter open session at the same place thereafter, on a unanimous roll-call vote (Stahl, Bennett).
- Reconvene into open session, unanimously approved on a roll-call vote (Stahl, Bennett).
- 5.0 Police Labor Agreement Negotiations and non-represented employee compensation. The Committee entered closed session pursuant to §19.85(1)(c), as is required for considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss police labor negotiations and non-represented employee compensation, and to re-enter open session at the same place thereafter, on a unanimous roll-call vote (Stahl, Bennett).
- Reconvene into open session, unanimously approved on a roll-call vote (Stahl, Bennett).
- 6.0 **Adjournment** – Meeting adjourned 9:10 p.m. (Schwartz, Bennett).

Submitted,

Michael F. Weber, Administrator