

**BUILDING PERMIT**

(Application)

VILLAGE OF HALES CORNERS  
5635 S. New Berlin Road  
Hales Corners, WI 53130  
P:414-529-6160/F:414-529-6179  
[www.halescorners.org](http://www.halescorners.org)

Permit No. \_\_\_\_\_  
Rough: \_\_\_\_\_ Final: \_\_\_\_\_

Tax Key: \_\_\_\_\_

\*Expires one (1) year from issue date.

Job Address:	Tenant Name/Phone No.	
Owner	Owner's Phone No.	
Contractor	Dwelling Contr. #	Qualifier #
Address	Email	
City/State/Zip	Name	Phone

**BUILDING IS:**

- Residential
- Commercial
- Manufacturing

**PERMIT TYPE:**

- Building-New
- Building-Addn.
- Alteration
- Detached Garage
- Storage Shed
- Re-Roof
- Siding
- Fence
- Deck
- Pool
- Fireplace
- Grading/Filling
- Demolition
- Moving
- Special Use

**ZONING:**

\_\_\_\_\_

- Re-Inspection
- Other \_\_\_\_\_

**NET COST: \$** \_\_\_\_\_

(less HVAC, ELEC, PLBG)

**TOTAL COST: \$** \_\_\_\_\_

Explanation and Areas of Work: \_\_\_\_\_

\_\_\_\_\_

General Contractor \_\_\_\_\_

Architect/Designer \_\_\_\_\_

Electrical Contractor \_\_\_\_\_

Plumbing Contractor \_\_\_\_\_

HVAC Contractor \_\_\_\_\_

Sewer/Water Contractor \_\_\_\_\_

**NOTE: PLANS AND SPECIFICATIONS OF THE ABOVE DESCRIBED WORK MUST ACCOMPANY THIS APPLICATION.** Starting work without procuring a permit for work will result in the assessment of double fees. *For Inspections call 414/529-6160.*

**SUBMISSION REQUIREMENTS:** Please submit 2 copies of each of the following items with application. (3 for state approved plans.)

- Scaled drawings
- Site survey/plat with proposed structure drawn according to set backs/grading plan (if applicable)
- Any calculations needed (i.e. beams, trusses)
- Color Samples/Product Pamphlet/ Photo of Shed, Garage, Addition/Façade
- If the owner is performing the work, they must sign a *Cautionary Statement* before the permit is issued

It is hereby agreed between the undersigned and the Village of Hales Corners that all work performed as herein described shall be completed in strict compliance with the Village of Hales Corners Municipal Code and all laws of the State of Wisconsin relating to such work. Furthermore, by signing this application, or by authorizing an agent to sign this application, the owner/tenant acknowledges that an inspection or inspections of the work herein described are required and consents to the entry onto the subject property by an employee of the Village of Hales Corners to perform all necessary inspections. Said inspection(s) shall only be made at reasonable times and by appointment or notice.

_____	_____	_____	_____
Contractor's Signature	Date	Building Inspector	Date

**APPROVED BY PLAN COMMISSION/  
BUILDING BOARD**

**DATE:** \_\_\_\_\_

**NOTES:**  
\_\_\_\_\_

**BUILDING PERMIT FEES:**

New, Additions, Alterations, Seal	_____
Occupancy Permit (must fill out form)	_____
Erosion Control	_____
<b>TOTAL (BUILDING PERMIT</b>	_____
Plan Examination	_____
Other	_____
<b>TOTAL FEES DUE .....</b>	<b>\$</b> _____