



October 14, 2016

HALES CORNERS LIBRARY

5885 South 116th Street **W. BEN HUNT CENTER** Hales Corners WI 53130

Telephone (414) 529-6150

NOTICE OF HALES CORNERS LIBRARY BOARD OF TRUSTEES MEETING

The Library Board will meet on **Thursday, October 20, 2016, at 6:30 p.m.** The Library Board will meet in closed session in accordance with §19.85(1)(c) (as noted below) to review library director job responsibilities as pertains to annual evaluation and to review proposals from library building consultants. The meeting will be held in the Hunt Room at 5885 S. 116th Street.

19.85(1)(c) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

19.85(1)(e) – Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session.

AGENDA

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Library Board Minutes, September 22, 2016 ATTACHMENT ACTION

3.0 GENERAL COMMUNICATION

4.0 COMMITTEE AND LIAISON REPORTS

- 4.1 Building & Grounds Committee
- 4.2 Finance & Personnel Committee
- 4.3 Friends of the Library Liaison
- 4.4 Legislative Liaison
- 4.5 Whitnall School district Liaison
- 4.6 Village Chamber of Commerce
- 4.7 Village Liaison

5.0 ADMINISTRATIVE AND COMMITTEE REPORTS

5.1 Financial Reports ATTACHMENTS ACTION

- 5.1.1 Library budget – financial statement – September 2016
- 5.1.2 Library Board Fund – financial statement – September 2016
- 5.1.3 2016 year-end estimate INFORMATION

5.2 Library Board Bylaws ATTACHMENT ACTION

Review revisions to the Library Board Bylaws

Note: Issues that require public input or for which citizens are present will receive priority on the agenda. If you are a disabled individual who requires special services, please notify the Library Director in advance of the meeting.

5.3 Finance & Personnel Committee ATTACHMENT ACTION
Appointment to the Committee

5.4 2017 Library Budget

5.4.1 Review changes to the 2017 budget (distributed at meeting) ACTION

5.4.2 Report on meeting with the Committee of the Whole (10/10/16)

6.0 INFORMATIONAL ITEMS

6.1 Administrative Reports ATTACHMENT

6.1.1 Activity Report: reciprocal borrowing

6.1.2 Circulation staff meeting minutes (9/24/2016)

6.1.3 Meetings: Library Directors' Advisory Council (10/6), MCFLS Board (10/17)

6.2 Hunt Room Panels ATTACHMENTS

6.2.1 Response from Al Strekow, HC Historical Society President

6.2.2 Review Hunt Room options – talking points

7.0 ADJOURN TO CLOSED SESSION AS NOTICED

7.1 Reconvene in Open Session

7.2 Action on items considered in Closed Session

8.0 NEXT MEETING DATE: Thursday, November 17, 2016 (3rd Thursday)

9.0 ADJOURNMENT

Patricia Laughlin (e-signature)

Patricia Laughlin, Library Director

cc: Library Board, Library Director, Library Staff, Library Bulletin Board, Village Board, Village Administrator, Village Hall Bulletin Board, Press

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